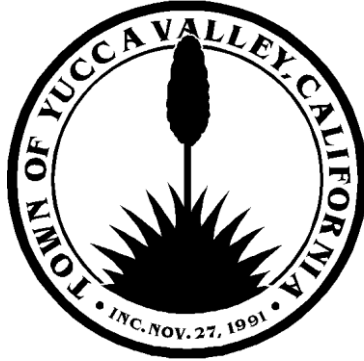


**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION
SPECIAL MEETING**



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**PARKS, RECREATION & CULTURAL COMMISSION: 5:00 PM
TUESDAY, FEBRUARY 25, 2020**

**YUCCA VALLEY COMMUNITY CENTER
JOSHUA TREE ROOM
57090 TWENTYNINE PALMS HWY
YUCCA VALLEY, CA 92284**

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Parks, Recreation & Cultural Commission

Ed Keesling, Chair

Matt Rauch, Vice Chair

Jeff Brady, Commissioner

Jeri Melby, Commissioner

Andrea Staehle, Commissioner

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TOWN ADMINISTRATIVE OFFICE:

760-369-7207

www.yucca-valley.org

**AGENDA
MEETING OF THE
PARKS, RECREATION & CULTURAL COMMISSION
TUESDAY, FEBRUARY 25, 2020
5:00 PM**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting, and any additional documents submitted to the majority of the Parks, Recreation & Cultural Commission, are available for public view in the Town Hall lobby and with respect to the staff agenda packet, on the Town's website, www.yucca-valley.org, prior to the Special Meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Special Meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Commission Secretary. The Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

CALL TO ORDER:

ROLL CALL:

Commissioners Brady, Melby, Rauch, Staehle, Chair Keesling

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

Recommendation: Approve the meeting agenda as prepared.

CONSENT AGENDA:

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Parks, Recreation & Cultural Commission instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Parks, Recreation & Cultural Commission or Town Staff requests discussion on specific consent calendar items at

the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Commission Secretary before the consent calendar is called.

1. Parks, Recreation & Cultural Commission - Regular Meeting - Feb 11, 2020 5:00 PM

Recommendation:

Approve the meeting minutes as presented.

DEPARTMENT REPORTS:

2. Spring/Summer 2020 Community Services Planned Programs

Recommendation:

That the Commission approve the Spring/Summer 2020 programs and events organized and conducted by the Community Services Department and direct staff to forward the recommendation to the Town Council.

ANNOUNCEMENTS:

Upcoming Meeting Schedule

The Parks, Recreation, and Cultural Commission will hold a special, joint meeting with the Yucca Valley Planning Commission on Tuesday, March 3, 2020 at 6:00 p.m. in the Yucca Valley Community Center Yucca Room.

Regular PRCC Meeting for Tuesday, March 10, 2020 at 5:00 p.m. has been canceled due to a lack of agenda items.

ADJOURNMENT:

**TOWN OF YUCCA VALLEY
PARKS, RECREATION & CULTURAL COMMISSION MEETING MINUTES
FEBRUARY 11, 2020**

OPENING CEREMONIES

CALL TO ORDER

Chair Ed Keesling called the meeting to order at 5:00 PM.

ROLL CALL

PRESENT: Keesling, Rauch, Brady, Melby, Staehle

ABSENT:

PLEDGE OF ALLEGIANCE

Led by Commissioner Brady

APPROVAL OF AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Andrea Staehle, Commissioner
SECONDER: Jeff Brady, Commissioner
AYES: Keesling, Rauch, Brady, Melby, Staehle

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Matt Rauch, Vice Chair
SECONDER: Jeff Brady, Commissioner
AYES: Keesling, Rauch, Brady, Melby, Staehle

2. Parks, Recreation & Cultural Commission - Regular Meeting Minutes - Nov 12, 2019 5:00 PM

MOTION:
 Approve the meeting minutes of November 12, 2019 as presented.

3. Approve the Donation to the Hi-Desert Nature Museum

MOTION:
 Accept one offered donation into the permanent collection of the Hi-Desert Nature Museum.

4. Approve the Hi-Desert Nature Museum Monthly Reports for May - October 2019.

MOTION:
 Receive and file the museum report covering the months of May - October 2019.

Minutes Acceptance: Minutes of Feb 11, 2020 5:00 PM (CONSENT AGENDA)

Chair Keesling opened public comments on the Consent Agenda. With no members of the public wishing to speak, public comments were closed.

DEPARTMENT REPORTS

5. Spring/Summer 2020 Community Services Planned Programs

Community Services Manager Earnest presented the staff report, giving an overview on the proposed programming for the Spring/Summer season. Recreation Coordinator Rardon was present to field aquatics related questions.

Chair Keesling opened public comments. With no members of the public wishing to speak, public comments were closed.

Vice Chair Rauch spoke favorably of offering a junior lifeguard program.

Chair Keesling inquired if there has been any interest in adult learn-to-swim classes and spoke of concern of being too aggressive in offering additional swimming activities before the aquatics facility breaks ground.

Commissioner Staehle inquired on the timeline for the new aquatics facility and asked for additional information on the lifeguard certification program through Copper Mountain College.

Vice Chair Rauch inquired on the attendance and financial target for the additional proposed aquatics classes and if staff has seen an interest in evening swim lessons.

Commissioner Staehle inquired on the consideration of offering private lessons by using a contract instructor methodology.

Vice Chair Rauch asked on the level of offerings proposed for late afternoon/evening hours.

Commissioner Brady expressed he is usually in favor of expanding programming.

Commissioner Staehle would like to see additional data before expanding the aquatics program.

Vice Chair Rauch suggested a more modest increase to start and evaluate results before jumping to a 42% increase of costs with major programming changes.

Chair Keesling agreed with a modified approach to programming increases.

Commissioner Staehle would like to see this item tabled with more information brought back.

Chair Keesling inquired on the potential of local recruitments for staffing with a local lifeguarding certification program in place.

Community Services Manager Earnest explained that a special meeting might be needed in order to finalize programming before the spring/summer activity guide goes to print.

MOTION:

Table the approval of the spring/summer 2020 programs and events and direct staff to return to the Commission with additional information to the meeting of Tuesday, February 25, 2020 at 5:00 p.m.

RESULT: APPROVED [UNANIMOUS]
MOVER: Matt Rauch, Vice Chair
SECONDER: Jeri Melby, Commissioner
AYES: Keesling, Rauch, Brady, Melby, Staehle

6. 2019-20 Youth Commission Update Report

Community Services Manager Earnest presented the staff report on the recent Youth Commission activity, and the proposed programming being discussed with the group. Earnest explained the Youth Commission would like to schedule a joint round-table meeting with the PRCC in the near future.

Chair Keesling opened public comment. With no members of the public wishing to speak, public comments were closed.

Consensus made to meet jointly with the Youth Commission on Tuesday, April 28, 2020 at 5pm.

MOTION:

Move to receive and file the Youth Commission update report for February 2020.

RESULT: RECEIVED AND FILED [UNANIMOUS]
MOVER: Matt Rauch, Vice Chair
SECONDER: Jeff Brady, Commissioner
AYES: Keesling, Rauch, Brady, Melby, Staehle

7. Hi-Desert Nature Museum Purchase of George Van Tassel Collection

Museum Registrar/Exhibits Coordinator Vanessa Cantu presented the staff report, explaining the Hi-Desert Nature Museum was approached by Mr. Donald McKinney and offered for purchase, a collection of approximately 1,200 items. The collection includes a variety of items relating to George Van Tassel. The Museum contracted for a professional appraisal of the collection which resulted in an estimated value between \$10,000 and \$15,000.

Museum Program Supervisor Ritter explained the proposed funding, with \$5,000 from the Museum's donation account and requesting additional funding from the Town Council.

Chair Keesling opened public comments. With no members of the public wishing to speak, public comments were closed.

Commissioner Staehle inquired if the purchase amount was reasonable for the type of collection.

Chair Keesling inquired if the collection items have been verified.

Vice Chair Rauch spoke on the increased popularity of Giant Rock and the Integratron.

Commissioner Brady asked about the referenced Giant Rock exhibit. Program Supervisor Ritter explained the proposed donation will assist in creating a viable exhibit.

MOTION:

Move to approve the Hi-Desert Nature Museum's purchase and accession of the *George Van Tassel Collection* and direct staff to forward the recommendation to the Town Council.

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Andrea Staehle, Commissioner
SECONDER: Matt Rauch, Vice Chair
AYES: Keesling, Rauch, Brady, Melby, Staehle

8. Hi-Desert Nature Museum 2016-20 Strategic Plan Update

Museum Program Supervisor Ritter presented the staff report, giving background on the Museum's current activities and proposed strategic plan update guiding future programming.

Chair Keesling opened public comments. With no members of the public wishing to speak, public comments were closed.

Vice Chair Rauch commended the Museum staff for their work and dedication.

Chair Keesling spoke favorably of the current exhibit at the Museum.

MOTION:

Receive and file the progress report on the museum's 2016-20 strategic plan.

RESULT: RECEIVED AND FILED [UNANIMOUS]

MOVER: Jeri Melby, Commissioner

SECONDER: Jeff Brady, Commissioner

AYES: Keesling, Rauch, Brady, Melby, Staehle

COMMISSIONER REPORTS AND COMMENTS

Vice Chair Rauch expressed it is nice to see data showing recent activity growth.

ANNOUNCEMENTS**Upcoming Meeting Schedule**

The Parks, Recreation, and Cultural Commission will hold a special meeting on Tuesday, February 25, 2020 at 5:00 p.m. in the Yucca Valley Community Center Joshua Tree Room.

The Parks, Recreation, and Cultural Commission will meet with the Planning Commission in a special meeting on Tuesday, March 3, 2020 at 6 p.m. in the Yucca Valley Community Center Yucca Room.

The next regular meeting of the Parks, Recreation, and Cultural Commission scheduled for Tuesday, March 10, 2020 at 5:00 p.m. has been canceled due to a lack of agenda items.

ADJOURNMENT

The meeting was closed at 6:13 PM.

Respectfully Submitted,

Lesley Copeland
Town Clerk

Town of Yucca Valley

PARKS, RECREATION & CULTURAL COMMISSION STAFF REPORT

To: Parks, Recreation & Cultural Commission & Chair
From: Sue Earnest, Community Services Manager
 Clayton Rardon, Recreation Coordinator II
Date: February 21, 2020
Meeting Date: February 25, 2020

Subject: Spring/Summer 2020 Community Services Planned Programs

Recommendation:

That the Commission approve the Spring/Summer 2020 programs and events organized and conducted by the Community Services Department and direct staff to forward the recommendation to the Town Council.

Prior Review

At its meeting of February 11, 2020, the PRC Commission reviewed the Spring/Summer Planned Programs and voted to table the item until February 25, 2020, directing staff to return with tiered options for enhancement of the summer aquatics program for further consideration. These options are listed in the alternatives section of this report.

Executive Summary

The programming staff of both the Hi-Desert Nature Museum and the Recreation Division of the Community Services Department has developed a schedule of programs and events that will be offered in the spring and summer of 2020 (April through September). These activities will be featured in the spring/summer issue of the Yucca Valley activities guide that will be distributed throughout the community in March.

Order of Procedure

- Request Staff Report
- Request Public Comment
- Commission Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion

The schedule of activities for the Community Services Department has been reviewed and modified with the goal of addressing underperforming programs as well as consideration of new programming that can be accomplished within existing resources. The schedule of activities falls within current budget and staffing resources. A summary of the changes from prior programming includes:

Program Modifications:

- Expanded Senior Center Programming funded by Measure Y has continued to significantly increase the activities at the Senior Center. The monthly calendar of special events, lectures, and workshops has grown as Senior Center staff continues to develop our relationships with local providers. A spinoff of this activity is a new class at the community center - A Matter of Balance, funded by Desert Oasis Healthcare, will begin in March and continue through 2020.
- Girls Youth Volleyball Camp has been discontinued due to unavailability of YVHS Gym.
- Yoga for Self Help class has been revised and is now offered as Smart Solutions Yoga Workshop.
- Rescheduling the large-scale Summer Family Fun Day from late July to late June due to heat issues, with the Youth Camp following instead of prior to.
- Due to popularity, rescheduling H-2-Oh! program to add sessions and change schedule to ongoing 6 Fridays sessions instead of alternating Fridays with 4 sessions.

Minor changes to the Spring/Summer programming will be made as necessary during the course of the season.

Alternatives:

At its meeting of October 2019, the Commission received a report providing an overview of Aquatics programming. Some Commissioners expressed interest in expanding the programming to address unmet needs and/or increase public interest in aquatics programming in advance of a new facility. Potential enhancements to the Aquatics program for summer 2020 could include the following:

Option A: Extends evening operating hours from two nights per week to 4 nights, Monday through Thursday, allowing for the introduction of evening Learn-to-Swim and Junior Lifeguard programming. Fun Swim sessions would be increased from 2 to 4 per week. Evening Lap Swim would be restructured to allow for a daily session Monday through Thursday. The cost of this expansion of programming is \$20,000; revenue increases could provide an offset of approximately \$9,000, but additional funding by the Town Council of \$11,000 would be required to fund the increase in services.

Option B: Extends evening operating hours from two nights per week to 4 nights, Monday through Thursday, allowing for the introduction of evening Learn-to-Swim and Junior Lifeguard programming. Fun Swim sessions remain at two sessions per week. Evening Lap Swim would be restructured to allow for a daily session Monday through Thursday. The cost of this expansion of programming is \$15,000; revenue increases could provide an estimated offset of \$6,400 but additional funding by the Town Council of \$8,600 would be required to fund the increase in services.

Option C: Extends evening operating hours from two nights per week to 4 nights, Monday through Thursday, allowing for the introduction of extra Fun Swim and Junior Lifeguard programming. Fun Swim sessions would be increased from 2 to 4 per week. Evening Lap Swim would be restructured to allow for a daily session Monday through Thursday. This option does not provide evening Learn-to-Swim classes and therefore has limited cost recovery potential.

The cost of this expansion of programming is \$13,500; revenue increases could provide an estimated offset of \$2,600 but additional funding by the Town Council of \$10,400 would be required to fund the increase in services.

Expansion of programming would fulfill unmet needs for some individuals and promote Aquatics programs in general. However, staff resources are limited and are currently engaged in implementing the design phase of the Prop 68 Statewide Park Program Desert Community Project Application Grant. The commission may wish to contemplate that program expansion be reconsidered for the 2021 aquatics season.

Fiscal Impact

Current schedule of activities is accommodated by the FY 2019-20 adopted budget, any recommended program expansion would be included in the upcoming FY 2020-2022 budget to be reviewed and approved by the Town Council.

Attachments:

CS Planned Programs Spring_Summer 2020

Community Services Department
Planned Community Services Programs - Spring/Summer 2020 (April-Sept)

Museum Programs

Exhibits

Spring Exhibit (March - June)	Reduce, Reuse, Recycle	no charge
Summer Exhibit (May - Sept)	Attack of the Bloodsuckers! Get Close to Insects	no charge
End Summer Exhibit (Sept - Dec)	War Comes Home: The Legacy	no charge

Special Events

Saturday, April 18	Earth Day Celebration	no charge
Sat/Sun, June 20 & 21	Chamber Music Concert	\$15/\$20
Saturday, July 27	Family Fun Day	no charge

Museum Youth Summer Program (Museum/Rec)

June 31 - July 23 (4 sessions)	Wkly Science/Art camp for ages 6+ on T,W,Th	\$20 per wk
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MBHS Presents

2nd Wednesday	Evening lectures featuring local history topics	\$5 donation
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Brown Bag Lunch Lecture Series

3rd Thursday	Noon lectures featuring high desert topics	\$5 per person
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Recreation Programs

Special Events

Holiday Events

Saturday, April 11	Easter Egg Hunt	no charge
Saturday, July 4	4th of July Fireworks Presentation	no charge
Tuesday, Sept 8	Holiday Craft Fair Registration	\$25 per table

Health Fair

Saturday, May 9	Community Health Fair w/MBHD Partner & YC	no charge
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Grubstake Days

Sunday, May 24	Grubstakes Run 10K, 5K, 2K	\$20/\$25
Saturday, May 23	Grubstake Days Parade (Float Entry)	no charge

Summer Music Festival (family concerts)

Saturday, July 4 w/Fireworks	Rockin' on Heaven's Door (Rock & Roll Covers)	no charge
Saturday, July 11	Upstream (Calypso/Reggae)	no charge
Saturday, July 18	Gregg Young & 2nd Street Band (Jazz/R&B)	no charge
Saturday, July 25	British Invasion	no charge
Saturday, Aug 1	Elton John Tribute (pending)	no charge
Saturday, Aug 8	Garth Guy (Garth Brooks Tribute)	no charge

Fitness Fun Runs

Sunday, May 24	Grubstakes Run 10K, 5K, 2K	\$20/\$25
Date TBD	Summer Evening 5K Run	\$20/\$25

Youth Programs

Youth Commission (Term Nov-May)

Varied Dates	Volunteer at holiday events, runs, parades, etc.	no charge
Feb-Apr (6 alternating Thurs)	Teen Tech Help for Seniors	no charge
April 28	YC/PRCC Roundtable Event	no charge
Saturday, May 9	Teen Parking Lot Party @ Health Fair	no charge
May (dates TBD)	Middle School Forums	no charge

Family Fun Day (themed special event - Museum/Rec)

Saturday, June 27	Family Fun Day - Insects	no charge
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Museum Youth Summer Program (Museum/Rec)

June 30 - July 23 (4 sessions)	Wkly Science/Art camp for ages 6+ on T,W,Th	\$20 per wk
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H-2-Oh Summer Splashdown

July 10, 17, 24, 31, Aug 7, 14	Water Fun at the CC - ages 10 and under	no charge
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Junior Tennis Lessons

Ages 5-12, Saturdays - 5 week sessions, Spring dates TBD		\$55 per session
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Adults & Seniors

Enrichment Classes

Thursday Bridge	18 & older, Thursday afternoons	\$2 per class
Yucca Valley Bridge Club	18 & older, Friday afternoons	\$2 per class
CPR Certification	Monthly (alternates Sat & Eve times)	\$25 per session
Dance - Line Dance	14 & older, Thursday afternoons @ Senior Center	no charge
Dog Obedience (Beginning)	18 & older, Thursday evenings	\$135/ 6 weeks
Dog Obedience (Advanced)	18 & older, Thursday evenings	\$175/ 6 weeks
Dog Obedience (Puppy)	18 & older, Thursday evenings	\$175/ 6 weeks
Knit & Crochet	18 & older, Thursday mornings	\$2 per class
Open Art Studio Workshop	18 & older, Thursday mornings	\$2 per class
Pinochle	18 & older, Friday afternoons	\$2 per class
Self Defense Class	Saturday Workshop, Date TBD	\$15 per person
Stretch N Tone	18 & older, Monday thru Friday mornings	\$2 per class
Table Tennis	18 & older, Wednesday & Friday afternoons	\$2 per class
Tai Chi Chuan	All ages, Wednesday evenings	\$35 per month
Adult Doubles Tennis Lessons	18 & older, Sunday mornings, 5 wk sessions	\$55 per session
Woodcarving	16 & older, Tuesday mornings	\$2 per class
* Smart Solutions Yoga	Saturday Workshop (date TBD)	\$35 per person
Prenatal Yoga	pending	TBD
* A Matter of Balance	18 and older, Tu/Thurs afternoons 4 wk sessions	no charge

Adults & Seniors Programs		
April - Sept	Senior Center Activities/Events (Meas. Y)	varies (most free)
Adult Softball Leagues - Spring & Summer (March - August)		
Casual Coed Novice	Monday evenings	\$400 / team
Coed Drop-In	Tuesday evenings	\$2 per person
Casual Coed Novice	Thursday evenings	\$400 / team

Aquatics

Pool open June 22 - August 14

Swim Lessons

Session I, June 22 - July 2	Monday through Thursday morning instruction; 5 time slots; 6 age and skills-based levels of instruction	\$50 per session
Session II, July 6 - July 16		\$50 per session
Session III, July 20 - 30		\$50 per session
Session IV, Aug 3 - Aug 13		\$50 per session

Lifeguard Certification Course

May 1, 2, 3, & 9, 10	Red Cross LG certification course. Open enrollment, successful candidates interviewed for Aquatics positions.	\$220
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Water Safety Instructor Certification Course

Session I May & June	Red Cross WSI certification course. In-service training for selected Aquatics staff.	
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Morning Water Aerobics

M, Tu, Th, F, 7 am	45-minute instructor led water exercises	\$4 (\$3 w/pass)
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Lap Swimming Sessions

Mon thru Fri, 8 am	Drop-in sessions; 50 min, divided swim lanes, circle swimming format	\$4 (\$3 w/pass)
M & Th, 5:30 & 6:30 pm		\$4 (\$3 w/pass)

Fun Swim Sessions

Mon, Thurs 1 - 5 pm	Public recreational swim	\$4 (\$3 w/pass)
Weekend Sessions	2 sessions on selected Saturdays	\$4 (\$3 w/pass)

Swim Passes

Swim Pass	10 admissions to Water Aerobics, Lap Swimming, or Fun Swim sessions.	\$30
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* Newer additions