

**TOWN OF YUCCA VALLEY  
TOWN COUNCIL MEETING MINUTES  
MARCH 17, 2020**

**OPENING CEREMONIES**

**CALL TO ORDER**

Mayor Jeff Drozd called the meeting to order at 6:00 PM.

**ROLL CALL**

PRESENT: Drozd, Abel, Denison, Lombardo, Schooler

ABSENT:

Staff Members Present: Town Manager Yakimow, Deputy Town Manager Stueckle, Town Attorney Jex, Police Lieutenant Niles, Human Resources and Risk Manager Breidenbach-Sterling, Management Analyst Rice, Public Works Director Balidizzone, Community Services Manager Earnest, and Town Clerk Copeland

**PLEDGE OF ALLEGIANCE**

Led by San Bernardino County Sheriff's Lieutenant Niles

**INVOCATION**

Led by San Bernardino County Sheriff's Chaplain Bill Copeland

**PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS**

**Chief Dan Munsey, San Bernardino County Fire Department**

San Bernardino County Fire Chief Dan Munsey addressed the Town Council and spoke regarding COVID-19 protection measures being used by first responders.

Mayor Drozd opened public comment. With no members of the public wishing to speak, public comments were closed.

Council Member Lombardo inquired on future discussions for the FP-5 tax.

Mayor Pro Tem Abel thanked Chief Munsey and fire personnel for their commitment to the community.

Council Member Denison congratulated Chief Munsey on his recent appointment.

Council Member Schooler congratulated Chief Munsey and thanked the San Bernardino County Fire personnel for their involvement with the local community Miracle League.

Mayor Drozd thanked Chief Munsey for being an active member of the community.

**Captain Trevis Newport, San Bernardino County Sheriff's Department**

Trevis Newport was recognized for his service to the Town of Yucca Valley as outgoing captain of the Morongo Basin Station.

Captain Newport spoke favorably of the Morongo Basin and thanked the Town Council for their leadership for the community.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel thanked Captain Newport for his responsiveness to the Town Council's inquiries and the service to the community.

Council Member Denison thanked Captain Newport for being available to the community and being proactive on staffing options benefitting the Morongo Basin.

Council Member Lombardo congratulated Captain Newport on the promotion and noted he is looking forward to working with soon-to-be Captain Niles and wished Newport all the best in his new position.

Council Member Schooler thanked Captain Newport for his service to the community.

Mayor Drozd asked Captain Newport to explain his new duties.

**APPROVAL OF AGENDA**

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Jeff Drozd, Mayor  
**SECONDER:**       Merl Abel, Mayor Pro Tem  
**AYES:**             Drozd, Abel, Denison, Lombardo, Schooler

**CONSENT AGENDA**

**RESULT:**           **APPROVED [UNANIMOUS]**  
**MOVER:**           Merl Abel, Mayor Pro Tem  
**SECONDER:**       Rick Denison, Council Member  
**AYES:**             Drozd, Abel, Denison, Lombardo, Schooler

- 1. Waive further reading of all ordinances (if any in the agenda) and read by title only.**

**Recommendation:**

Waive further reading of all ordinances and read by title only.

- 2. Adopt Resolution No. 20-08; Town Project No. 8963-2020; Outer Highway Sidewalks Improvement Project; Approval of Plans and Specifications; Authorization to Advertise for Construction.**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE PLANS AND SPECIFICATIONS FOR THE OUTER HIGHWAY SIDEWALK PROJECT, IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.**

**MOTION:**

Adopt Resolution No. 20-08, approving the Plans and Specifications for Town Project No. 8963-2020, and authorizes the Town Clerk to advertise and receive proposals for the construction of sidewalks, driveways, curb, and curb and gutter at the Outer Highway South between Dumosa Ave. and Joshua Lane

Amend the FY2019-20 Budget with a designation of \$91,000 to LTF Fund 516 for Article 3 TDA Fund revenues and appropriate \$94,000 in matching funds from Measure I Fund 524 for transfer to LTF Fund 516.

- 3. Approve the Grant Agreement between the Town of Yucca Valley and Mojave Desert Air Quality Management District for the Installation of EV Charging Stations at the Town of Yucca Valley Branch Library**

**MOTION:**

Authorize the Town Manager to execute the Grant Agreement between the Town of Yucca Valley and the Mojave Desert Air Quality Management District for the installation of Electric Vehicle (EV) Charging Stations at the Town of Yucca Valley Branch Library

- 4. Approve the Authorization to submit an electric vehicle charging stations program application to the Mojave Desert Air Quality Management District for installation at the California Welcome Center.**

**MOTION:**

Authorize Town staff to submit a grant application for the installation of two Electric Vehicle (EV) charging stations, which allows the Town to charge for electrical use, at the California Welcome Center.

- 5. Adopt the Resolution No. 20-09. Authorization to Re-Bid Town Project No. 8971 B Yucca Trail and Palomar Avenue Intersection Signal Improvements - Procurement of Traffic Signal Poles and Mast Arms.**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE SPECIFICATIONS FOR THE CONSTRUCTION OF THE PALOMAR/YUCCA TRAIL SIGNAL IMPROVEMENTS PROJECT IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.**

**MOTION:**

Adopt Resolution No. 20-09, approving specifications and authorize the Town Clerk to re-advertise and receive proposals for the procurement of traffic signal poles and mast arms.

6. **Adopt the Resolution 20-10 Authorization to Re-Bid Town Project No. 9050-2020; Street Storm Drain Improvement Project; Cholla Avenue Drywell Installation.**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, APPROVING THE PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF STREET STORM DRAIN IMPROVEMENT, CHOLLA AVENUE DRYWELL INSTALLATION PROJECT, IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE AND RECEIVE BIDS.**

**MOTION:**

Adopt Resolution No. 20-10, approving plans and specifications and authorize the Town Clerk to re-advertise and receive proposals for the construction of a drywell on Cholla Avenue between Sunland Drive and Coyote Trail.

7. **Approve the Authorization to Purchase Replacement Fleet Vehicle; Vehicle #72**

**MOTION:**

Authorize the purchase of a new 2020 Ford F350 4X4 Supercab Pickup Truck, meeting San Bernardino County Fleet Management Vehicle Specifications, including factory installed rear view camera, with Animal Control Bed from Fairview Ford, San Bernardino, California, in the amount of \$76,343.75; approving and authorizing the public bidding process implemented by San Bernardino County in 2018; finding that San Bernardino County advertised a sealed bid process for purchase of the vehicle, and the bids submitted were valid for a two year period through September of 2020, thereby meetings the Town's purchasing ordinance requirements for open and competitive bidding.

8. **Approve the General Plan Annual Report 2019**

**MOTION:**

Receive and file the General Plan Annual Housing Element Progress Report, as recommended by the Planning Commission.

9. **Adopt Resolution No. 20-11 Updating Assessment Engineer's Reports Previously Formed Street & Drainage and Landscape and Lighting Maintenance Districts**

**A RESOLUTION OF THE TOWN COUNCIL, OF THE TOWN OF YUCCA VALLEY, CALIFORNIA CAUSING AN ENGINEER'S REPORT TO BE PREPARED FOR ASSESSMENTS TO BE LEVIED WITHIN EXISTING ASSESSMENT DISTRICTS DURING THE 2020-2021 TAX YEAR**

**MOTION:**

Adopt Resolution No. 20-11, ordering preparation of the annual assessment district engineer's reports, describing any new improvements or any substantial changes to the existing improvements, within the existing assessment districts.

**10. Approve the FY 2019/20 Measure Y Funding Request Tri-Valley Little League****MOTION:**

Approve the Tri-Valley Little League Measure Y Quality of Life programs partnership funding application in an amount of \$5,000 as part of the FY 2019/20 Measure Y Quality of Life Partnership program, contingent upon the delivery of the 2020 season.

**11. Approve the AB1234 Reporting Requirements****MOTION:**

Receive and file the AB1234 Reporting Requirement Schedule for the month of February 2020.

**12. Approve the Ratification of Warrant Registers****MOTION:**

Ratify the Payroll Registers totaling \$171,485.31 dated February 7, 2020, and \$176,893.95 dated February 21, 2020.

Ratify the Warrant Registers totaling \$2,010,938.38 dated February 7, 2020, and \$201,674.24 dated February 21, 2020.

Mayor Drozd opened public comments for the Consent Agenda items. With no members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel commented favorably on the Town's applications for additional electric charging station thru MDAQMD.

**DEPARTMENT REPORTS****13. Public Health and Welfare Update - COVID 19**

Town Manager Yakimow presented the staff report providing an update on the current COVID-19 event.

San Bernardino County Fire Battalion Chief Tuttle updated the Council on local public safety impacts related to COVID-19. San Bernardino County Sheriff's Department Lt. Niles also updated the council on public safety impacts.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel thanked Town Manager Yakimow for the explanation between a lead agency directive and a guidance item.

**MOTION:**

Receive and file an update regarding specific Town actions related to the COVID - 19 event, ratify the Town Manager's cancellation of select Town events through April 30, 2020 in accordance with California and San Bernardino Departments of Public Health guidance, and provide input or policy direction as desired.

**RESULT:** RECEIVED AND FILED [UNANIMOUS]  
**MOVER:** Robert Lombardo, Council Member  
**SECONDER:** Jim Schooler, Council Member  
**AYES:** Drozd, Abel, Denison, Lombardo, Schooler

**14. Public Works Annual Presentation & Report**

Deputy Town Manager Stueckle invited the lead public works staff members to present an annual update.

Robert Adams, Street Maintenance Supervisor  
Rusty School, Parks Maintenance Supervisor  
Jerry McPheeters, Facility Maintenance Supervisor

Mayor Drozd opened public comments.

Sarann Graham, Yucca Valley commended the Town staff for their work in the community and thanked the public works crew for their quick response times.

Art Miller, Yucca Valley expressed he is excited to learn about the charging stations and thanked the facilities crew for his response to the needs of the welcome center staff.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

Council Member Denison thanked Scott, Adams, and McPheeters for their work and dedication with small, efficient crews.

Mayor Pro Tem Abel thanked the Public Works crews and acknowledged the amount of work being done by only ten employees. Abel inquired if staff is cross-trained in other areas for flexibility, and also asked about Town park use. Abel thanked McPheeters for the room setups and cost-effective facility maintenance.

Council Member Schooler thanked the group for the presentation and noted many of the duties are behind the scenes. Schooler commented on the many years of experience the crews have and offered kudos.

Council Member Lombardo thanked the crews for their efficient work.

Mayor Drozd spoke on the number of years the crew has at the Town of Yucca Valley, and thanked staff for the presentation.

Deputy Town Manager Stueckle thanked Adams, Scott, and McPheeters for their professionalism in presenting this evening and spoke on the teamwork on many of the projects moving forward in the Town.

**MOTION:**

Receive and file the presentation and report.

**RESULT:** RECEIVED AND FILED [UNANIMOUS]

**MOVER:** Merl Abel, Mayor Pro Tem

**SECONDER:** Jim Schooler, Council Member

**AYES:** Drozd, Abel, Denison, Lombardo, Schooler

**15. Regional Broadband Update**

Town Manager Yakimow requested the Town Council table the item to a future meeting.

Mayor Drozd opened public comment. With no members of the public wishing to speak, public comments were closed.

**MOTION:**

Table the update on regional broadband activity to a future meeting.

**RESULT:** APPROVED [UNANIMOUS]

**MOVER:** Robert Lombardo, Council Member

**SECONDER:** Rick Denison, Council Member

**AYES:** Drozd, Abel, Denison, Lombardo, Schooler

**16. 2020 Legislative Priorities**

Management Analyst Rice presented the staff report for the 2020 Legislative Priorities.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

**MOTION:**

Adopt the Town of Yucca Valley 2020 Legislative Priorities

**RESULT:**           **APPROVED [UNANIMOUS]**

**MOVER:**           Rick Denison, Council Member

**SECONDER:**       Robert Lombardo, Council Member

**AYES:**             Drozd, Abel, Denison, Lombardo, Schooler

**PUBLIC COMMENTS**

Mayor Drozd opened public comments for items not on the agenda.

Sarann Graham spoke as a HDWD board member and updated the Council on the temporary public closure of the HDWD office and provided a brief update on the current sewer project.

With no other members of the public wishing to speak, Mayor Drozd closed public comment.

**STAFF REPORTS AND COMMENTS**

Deputy Town Manager Stueckle reported on recent rainfall and clean-up is in progress.

Town Manager Yakimow announced the proposed upcoming meeting schedule.

**MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS**

Council Member Denison thanked public safety and staff for the updates today.

Council Member Lombardo thanked the public for attending the meeting and thanked Town staff for the excellent job and wished Lieutenant Niles and Captain Newport well in their new positions. Lombardo also commended Town Manager Yakimow and Deputy Town Manager Stueckle for encouraging staff in showcasing their departments and duties.

Council Member Schooler thanked San Bernardino County Fire Chief Munsey for attending, wished Captain Newport well and congratulated Lieutenant Niles in their new posts.

Mayor Pro Tem Abel thanked the public for their cooperation, and thanked Deputy Town Manager Stueckle for involving staff to provide insight with Town projects.

Mayor Drozd noted positive leadership for long-standing employees and thanked the Public Works crew for attending and giving the presentation.



**ANNOUNCEMENTS**

**Upcoming Meeting Schedule**

The Yucca Valley Town Council will hold a special meeting on Tuesday, March 31, 2020 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

The next regular meeting will be held on Tuesday, April 7, 2020 at 6:00 p.m. in the Yucca Valley Community Center Yucca Room.

Mayor Drozd adjourned to closed session at 7:54 p.m.

**CLOSED SESSION**

**Conference with Real Property Negotiator**

A closed session will be held, pursuant to Government Code 54956.8 to enable the Town Council to consider negotiations regarding certain real property.

APN: 0595-071-04-0000 and 0595-091-06-0000 56625  
Little League Drive, Yucca Valley, CA  
Tri-Valley Little League / Richard Bradshaw  
Town of Yucca Valley / Curtis Yakimow, Real Property Negotiator

**Pending Litigation**

The Town Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation:

A. John Doe v. Town of Yucca Valley; case number: CIVDS 2003722

Town Manager Yakimow reported closed session adjourned at 8:50 p.m. with no reportable action.

Respectfully Submitted,

Lesley Copeland, CMC  
Town Clerk