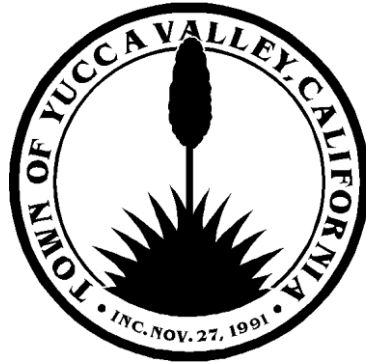


TOWN OF YUCCA VALLEY TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

TOWN COUNCIL: 6:00 PM
TUESDAY, MAY 16, 2017
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 TWENTYNINE PALMS HWY
YUCCA VALLEY, CA 92284

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Town Council
Merl Abel, Mayor
Rick Denison, Mayor Pro Tem
Jeff Drozd, Council Member
Robert Leone, Council Member
Robert Lombardo, Council Member

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TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org

**AGENDA
MEETING OF THE
TOWN COUNCIL
TUESDAY, MAY 16, 2017
6:00 PM**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting, and any additional documents submitted to the majority of the Town Council, are available for public view in the Town Hall lobby and with respect to the staff agenda packet, on the Town's website, www.yucca-valley.org, prior to the Regular Meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Regular Meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

CALL TO ORDER:

ROLL CALL:

Council Members Denison, Drozd, Leone, Lombardo, and Mayor Abel

PLEDGE OF ALLEGIANCE:

INVOCATION:

Led by Bishop Ryan Truncale, Church of Jesus Christ of Latter Day Saints

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS:

2016-17 Youth Commission End of Term Presentation

APPROVAL OF AGENDA:

Recommendation:

Approve the meeting agenda for Tuesday, May 16, 2017 as prepared.

CONSENT AGENDA:

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk before the consent calendar is called.

1. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation:

Waive further reading of all ordinances and read by title only.

2. Second Reading and Adoption of Ordinance No. 266

Recommendation:

Adopt Ordinance No. 266 authorizing the levy of a special tax within Community Facilities District no. 11-1, Improvement Area No.5, Annexation No.4 (Hawks Ridge).

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN IMPROVEMENT AREA 5, ANNEXATION NO 4, OF COMMUNITY FACILITIES DISTRICT NO. 11-1 (HAWKS RIDGE)

3. Authorization To Release Request for Proposals, Building & Safety Services

Recommendation:

That the Town Council authorizes the release of the Request for Proposals for Building & Safety Services, subject to minor editing modifications as approved by the Town Manager.

4. Resolution No. 17-: Annual Assessment Engineer's Report for Previously Formed Street & Drainage and Landscape & Lighting Maintenance Districts: Confirming Annual Assessments in the Engineer's Reports upon Real Property within the Districts: Set Public Hearing for June 20, 2017

Recommendation:

That the Town Council adopts the Resolution:

1. **Preliminarily approving the engineering reports for the existing assessment districts and directing the filing of such reports with the Town Clerk.**

2. **Setting the date for conducting a public hearing at 6:00 PM on Tuesday, June 20, 2017, at 6:00 PM in the Yucca Valley Community Center, 57090 29 Palms Highway, Yucca Valley, CA 92284 pursuant to California Streets and Highways Code Sections 22552 and 22553 and Government Code Section 53753.5, to consider the levy of annual assessments upon real property.**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA CONFIRMING THE ASSESSMENTS AS SET FORTH IN THE ENGINEER'S REPORTS FOR LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS AND STREET AND DRAINAGE MAINTENANCE DISTRICTS AND DECLARING ITS INTENT LEVY AND COLLECT ASSESSMENTS UPON REAL PROPERTY WITHIN SAID DISTRICTS FOR THE 2017-2018 TAX YEAR.

5. Request For Proposals (RFPs) for Town Engineer Services Authorization to Release RFP

Recommendation:

That the Town Council authorizes the release of the Request for Proposals for Town Engineer and On-Call General Engineering, subject to minor editing modifications as approved by the Town Manager.

6. Town Hall Backup Emergency Generator Design: Hazard Mitigation Grant Program (HMGP) Grant Award of Design Contract

Recommendation:

That the Town Council awards a contract for professional design services to JCA Engineers for the design of the Town Hall Backup Emergency Generator Project and the preparation of bid ready construction documents in the amount of \$21,600, and authorizes the Town Manager, Town Attorney, and the Mayor to sign all necessary documents to complete the project.

7. Household Hazardous Waste Collection Program Contract

Recommendation:

That the Town Council authorizes the Town Manager to execute a five-year contract between the Town and San Bernardino County Fire Protection District for Household Hazardous Waste Collection services for a not-to-exceed amount of \$151,365.58 over the five year contract term.

8. AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the month of April 2017

9. Ratification of Warrant Registers

Recommendation:

**Ratify the Payroll Register totaling \$151,025.86 dated May 5, 2017
Ratify the Warrant Register \$171,247.69 dated May 5, 2017**

PUBLIC HEARING:

10. Resolution No. 17-: Annexation Area No. 3, Improvement Area No. 4, (Yucca Valley Waste Transfer Station) APN 601-551-09,10,11 to Community Facilities District No. 11-1 (Services)

Recommendation:

That the Town Clerk opens the ballot(s), reports the results of the property owner election to the Town Council, and the Town Council adopts the Resolution, declaring results of the special election and directing recording of notice of special tax lien.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, DECLARING RESULTS OF THE SPECIAL ELECTION AND DIRECTING RECORDING OF NOTICE OF SPECIAL TAX LIEN

11. CFD No. 11-1 Annexation Area No. 3, Improvement Area No. 4 Yucca Valley Waste Transfer Station

Recommendation:

That the Town Council introduces the Ordinance, authorizing the levy of a special tax within Community Facilities District No. 11-1, Annexation No.3, Improvement Area No.4 (Yucca Valley Waste Transfer Station)

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING THE LEVY OF A SPECIAL TAX WITHIN IMPROVEMENT AREA 4, ANNEXATION NO 3, OF COMMUNITY FACILITIES DISTRICT NO. 11-1 (YUCCA VALLEY WASTE TRANSFER STATION)

DEPARTMENT REPORTS:

12. Signal Synchronization Project Phase II – Town Project No. 8028: Congestion Mitigation Air Quality (CMAQ) Grant Federal Project No. CMLN 5466(021): Approval of Plans and Specifications: Authorization to Bid for Construction

Recommendation:

That the Town Council adopts the Resolution, approves the plans and specifications for Project No. 8028, and authorizes the Town Clerk to advertise and receive bids.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY APPROVING PLANS AND SPECIFICATIONS FOR THE CONSTRUCTION OF THE

SIGNAL SYNCHRONIZATION PROJECT PHASE II. FEDERAL PROJECT NO. CMLN-5466(021), IN SAID TOWN AND AUTHORIZING AND DIRECTING THE TOWN CLERK TO ADVERTISE TO RECEIVE BIDS.

13. Legal Services- Formation of an Ad Hoc Committee

Recommendation:

That the Town Council:

Consider creating a legal services ad hoc committee and assign two council members to serve on the committee to assist in the development and review of the Request for Proposal, evaluate responses to the Proposal, and develop a proposed list of firms/individuals for full-Council interview.

14. Revision of Employee Handbook with Personnel Rules, Policies and Procedures

Recommendation:

Adopt the Resolution, adopting the amendments to the Town of Yucca Valley Employee Handbook with Personnel Rules, Policies and Procedures.

15. Overview of Economic Impacts of Town Tourism

Recommendation:

- 1. Receive and file a brief presentation on the economic impacts of tourism on tourism - related business within the Town.**
- 2. Provide feedback and further direction as desired.**

16. Town Council Ideas and Initiatives Workshops Summary

Recommendation:

It is recommended that the Town Council:

- 1. Receive and file the summary of the recently concluded Town Council Ideas and Initiatives workshops;**
- 2. Provide input as desired for additional background information, topical information, or general areas of interest as the concepts developed advance through the Town Council's 2017 Strategic Planning update activities.**

FUTURE AGENDA ITEMS:

PUBLIC COMMENTS:

In order to assist in the orderly and timely conduct of the meeting, the Town Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result

in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS:

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS:

Council Member Drozd
Council Member Leone
Council Member Lombardo
Mayor Pro Tem Denison
Mayor Abel

ANNOUNCEMENTS:

Upcoming Meeting Schedule

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, June 6 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

Yucca Valley Town Council

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Town of Yucca Valley Town Council in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Yucca Valley Town Council, Commissions and Committees.

Agendas - All agendas are posted at Town Hall, 57090 Twentynine Palms Highway, Yucca Valley, at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the Town Hall offices located at 57090 Twentynine Palms Highway, Yucca Valley.

Agenda Actions - Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Town Council will generally consider items in the order listed on the agenda. However, items may be considered in any order. Under certain circumstances new agenda items can be added and action taken by two-thirds vote of the Town Council.

Closed Session Agenda Items - Consideration of closed session items, *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Mayor will announce the subject matter of the closed session. If final action is taken in closed session, the Mayor shall report the action to the public at the conclusion of the closed session.

Public Testimony on any Item - Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Town Council should complete a "Request to Speak" form, provided near the Town Clerk's desk at the meeting room, and present it to the Town Clerk prior to the Council's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak. When recognized by the Mayor, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Council, speakers are limited to up to three (3) minutes on each item. The Mayor or a majority of the Council may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Council member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times - The Council is concerned that discussion takes place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment - At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject with Council's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.*

Disruptive Conduct - If any meeting of the Council is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Mayor may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Council without first being recognized, not addressing the subject before the Council, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Council from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for all Town of Yucca Valley meetings. Your cooperation is appreciated!*

ACRONYM LIST

ADA	Americans with Disabilities Act
CAFR	Comprehensive Annual Financial Report
CALTRANS	California Department of Transportation
CEQA	California Environmental Quality Act
CCA	Community Center Authority
CDBG	Community Development Block Grant
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COP	Certificates of Participation
CPI	Consumer Price Index
DOJ	Department of Justice
DOT	Department of Transportation
ED	Economic Development
EIR	Environmental Impact Report (pursuant to CEQA)
GAAP	Generally Accepted Accounting Procedures
GASB	Governmental Accounting Standards Board
HDWD	Hi Desert Water District
HUD	US Department of Housing and Urban Development
IEEP	Inland Empire Economic Partnership
IIPP	Injury and Illness Prevention Plan
IRC	Internal Revenue Code
LAIF	Local Agency Investment Fund
LLEBG	Local Law Enforcement Block Grant
LTF	Local Transportation Fund
MBTA	Morongo Basin Transit Authority
MBYSA	Morongo Basin Youth Soccer Association
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MUSD	Morongo Unified School District
PARSAC	Public Agency Risk Sharing Authority of California
PERS	California Public Employees Retirement System
PPA	Prior Period Adjustment
PVEA	Petroleum Violation Escrow Account
RDA	Redevelopment Agency
RSA	Regional Statistical Area
RTP	Regional Transportation Plan
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TEA-21	Transportation Enhancement Act for the 21 st Century
TOT	Transient Occupancy Tax

Town Council Committee Assignments

COMMITTEE	REPRESENTATIVE	MEETING SCHEDULE	LOCATION
DESERT SOLID WASTE JPA	Leone Drozd (Alt)	10:00 a.m. 2 nd Thursday Feb, May, Aug, Nov	Victorville
LEAGUE OF CALIFORNIA CITIES DESERT MOUNTAIN DIVISION	Lombardo Denison (Alt)	10:00 a.m. 4 th Friday- Quarterly	Varies
LEAGUE OF CALIFORNIA CITIES LEGISLATIVE DELEGATE	Mayor		
LEGISLATIVE TEAM	Abel Denison Lombardo (Alt)	Proposed for Council Members to work with Town Manager meeting with legislators when necessary	
HOMELESS PARTNERSHIP (SBCO) AND INTERAGENCY COUNCIL ON HOMELESSNESS	Staff	9:00 a.m. 4 th Wednesday	San Bernardino
MEASURE I	Denison Abel (Alt)	9:30 a.m. 3 rd Friday	Apple Valley
MORONGO BASIN TRANSIT AUTHORITY	Abel Leone Drozd (Alt)	5:00 p.m. 4 th Thursday	Joshua Tree
MOJAVE AIR QUALITY DISTRICT	Leone Abel (Alt)	10:00 a.m. 4 th Monday	Victorville
SANBAG	Denison Abel (Alt)	10:30 a.m. 1 st Wednesday	San Bernardino
SO. CALIFORNIA ASSOC. GOV (SCAG) GENERAL ASSEMBLY	SANBAG Rep/Alternate	Annually May	Varies
SB COUNTY SOLID WASTE ADVISORY TASK FORCE (SWAT)	Leone	Twice Yearly	San Bernardino
SPORTS COUNCIL	Drozd	6:30 p.m. 2 nd Monday March, June, Sept	Yucca Valley

Ad Hoc Committee Assignments

COMMITTEE	REPRESENTATIVES
AUDIT	Denison Drozd
LIVABILITY STUDY	Denison Lombardo
PUBLIC FACILITIES	Leone Lombardo
RDA BONDS	Leone Lombardo
REVENUE MEASURE OVERSIGHT	Drozd Leone
WASTEWATER PROJECT	Denison Leone