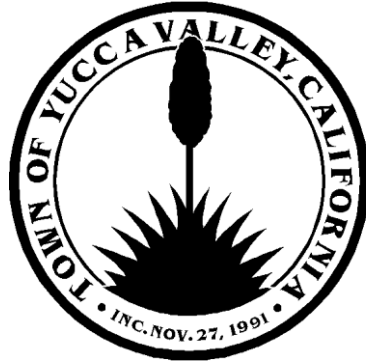


TOWN OF YUCCA VALLEY TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TOWN COUNCIL: 6:00 PM
TUESDAY, JANUARY 16, 2018
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 TWENTYNINE PALMS HWY
YUCCA VALLEY, CA 92284**

**CLOSED SESSION: 6:00 PM
(IMMEDIATELY FOLLOWING REGULAR SESSION)
TOWN HALL CONFERENCE ROOM
57090 TWENTYNINE PALMS HWY
YUCCA VALLEY, CA 92284**

*** * * ***

**Town Council
*Rick Denison, Mayor
Robert Lombardo, Mayor Pro Tem
Merl Abel, Council Member
Jeff Drozd, Council Member
Robert Leone, Council Member***

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**TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org**

**AGENDA
MEETING OF THE
TOWN COUNCIL
TUESDAY, JANUARY 16, 2018
6:00 PM**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting, and any additional documents submitted to the majority of the Town Council, are available for public view in the Town Hall lobby and with respect to the staff agenda packet, on the Town's website, www.yucca-valley.org, prior to the Regular Meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Regular Meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.

Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

CALL TO ORDER:

ROLL CALL:

Council Members Abel, Drozd, Leone, Lombardo, and Mayor Denison

PLEDGE OF ALLEGIANCE:

INVOCATION:

Led by Pastor Matthew Jennings, Good Shepherd Lutheran Church

APPROVAL OF AGENDA:

Recommendation:

Approve the meeting agenda for Tuesday, May 2, 2017 as prepared.

CONSENT AGENDA:

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk before the consent calendar is called.

1. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation:

Waive further reading of all ordinances and read by title only.

2. Town Council - Regular Meeting Minutes - Dec 5, 2017 6:00 PM

Recommendation:

Approve the meeting minutes of December 5, 2017 as presented.

3. Town Council - Special Meeting Minutes - Dec 11, 2017 3:00 PM

Recommendation:

Approve the special meeting minutes of December 11, 2017 as presented.

4. Rejection of Claim

Recommendation:

That the Town Council rejects one Claim filed against the Town of Yucca Valley submitted on December 18, 2017 by Jeff Cook.

5. Town Council Meeting Calendar 2018

Recommendation:

Receive and file the Town Council Meeting Calendar through January 2019.

6. FY2018-20 Budget Preparation Calendar

Recommendation:

Review and approve the proposed Budget Calendar.

7. Town-Wide Crack Seal Project – Town Project No.7037: Award of Construction Contract, American Asphalt South, Inc, Fontana CA

Recommendation:

That the Town Council awards the construction contract to American Asphalt South, Inc., in the amount of \$70,445 (Base Bid and Additive Alternate A) and authorizes a construction contingency in the amount of \$12,555, for a total contract amount of \$83,000, authorizing the Mayor, Town Manager and Town Attorney to sign all necessary documents, and authorizing the Town Manager to expend the contingency fund, if necessary, to complete the project.

8. Resolution No 18-: Yucca Valley Elementary School Sidewalks – Town Project No. 8967: Active Transportation Plan (ATP) Grant Federal Project No.ATPL5466(022): Caltrans District 8/Town of Yucca Valley – Program Supplement Agreement No. F015 to Administering Agency-State Agreement For Federal-Aid Projects No. 08-5466F15

Recommendation:

That the Town Council adopts the Resolution, approving Program Supplemental Agreement No. F015 to Administering Agency-State Agreement for Federal-Aid Projects No. 08-5466F15 and authorizing the Town Manager to sign all necessary documents for the program/project.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY APPROVING PROGRAM SUPPLEMENT AGREEMENT NO. 015-F TO ADMINISTERING AGENCY-STATE AGREEMENT FOR FEDERAL-AID PROJECTS NO. 08-5466F15 FOR THE DESIGN OF THE YUCCA VALLEY ELEMENTARY SCHOOL SIDEWALKS. FEDERAL PROJECT NO. ATPL-5466(022), IN SAID TOWN AND APPROVING AUTHORIZED SIGNATORS TO ALL NECESSARY AGREEMENTS AND DOCUMENTS.

9. Building & Safety Contract Services; Approval of Agreement with Charles Abbott Associates

Recommendation:

That the Town Council approves the Agreement with Charles Abbott Associates to provide contract Building & Safety Services for the period of 2017/2018 through 2019/2020, authorizing the Mayor to sign the agreement, commencing on February 1, 2018.

10. Demographic Study Professional Services Authorization

Recommendation:

That the Town Council:

- **Authorize the Town Manager and Town Attorney to execute a professional services contract with Economics & Politics, Inc. utilizing the Town’s standard format for professional service contracts in the amount of \$12,000.**
- **Amend the FY2017-18 General Fund Budget to appropriate \$12,000 from the unassigned General Fund reserves.**

11. AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the months of November and December 2017

12. Ratification of Warrant Registers

Recommendation:

Ratify the Payroll Registers totaling \$147,791.85 dated December 1, 2017, \$161,886.14 dated December 15, 2017, and \$129,877.86 dated December 29, 2017

Ratify the Warrant Registers totaling \$154,054.80 dated December 1,

DEPARTMENT REPORTS:

13. YVHS Choir Sponsorship Request

Recommendation:

It is recommended that the Town Council consider the Scholarship funding request received from the Yucca Valley High School Select Choir, and determine the level of support desired.

14. FY 2017-18 Measure Y Partnership Funding Allocations

Recommendation:

It is recommended that the Town Council:

1. Approve the full allocation of the Town’s FY 2017-18 Measure Y Partnership budget of \$100,000 in accordance with the individual scoring results as presented.
2. Based on the scoring, allocate the Measure Y Partnership budget as follows:

Hi Desert Boys & Girls Club	Community-Wide Youth Programming	\$ 15,000
Morongo Basin Community Response Team	Community-Wide Emergency Preparedness	\$ 10,000
Tri-Valley Little League	Community-Wide Youth Athletics	\$ 50,000
Morongo Basin Haven	Homelessness Assistance	\$ 12,000
Basin Wide Foundation	Community Non-Profit Formation Assistance, Miracle League	\$ 13,000

15. Five Year Capital Improvement Program (CIP)

Recommendation:

As recommended by the Planning Commission, that the Town Council:

- A. Finds that the project is exempt from CEQA in accordance with Section 15378(b) (4) and Section 15061 (b) (3) of the California Environmental Quality Act. The Capital Improvement Program (CIP) is not a project nor is there possibility of a significant effect on the environment from the program. Further the CIP does not result in a commitment to any specific project.
- B. Recommends that the Town Council adopts the Five Year Capital Improvement Program for Fiscal Years 2017/2018 through 2021/2022.

16. Abandoned Shopping Cart Ordinance: Resolution Establishing Fines for Violations of the Ordinance

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING CHAPTER 11.110 OF TITLE 11 RE-ESTABLISHING ABANDONED SHOPPING CART REGULATIONS

Recommendation:

That the Town Council introduces Ordinance No. , re-establishing abandoned shopping cart regulations

17. Draft Abandoned Shopping Cart Ordinance Resolution No.

Recommendation:

Adopt Resolution No. 18- , establishing a fine for violation of the Abandoned Shopping Cart Ordinance.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY SETTING CIVIL FINE AMOUNT FOR VIOLATIONS OF SHOPPING CART ORDINANCE AND ESTABLISHING STANDARD FOR EFFECTIVE CART RETRIEVAL PROGRAMS

18. Planning Commission Recommendation, Second Dwelling Units, Guest Houses, Casitas, Accessory Structure Standards

Recommendation:

That the Town Council directs the Planning Commission and staff to develop alternative recommendations for second dwelling units and guesthouses/casitas and the siting of accessory buildings and forward a recommendation(s) to the Town Council.

19. Town Manager Performance Evaluation

Recommendation:

Report on the recently concluded Town Manager Performance Evaluation and provide a 2.5% merit increase in accordance with the employment agreement between the Town and Town Manager.

FUTURE AGENDA ITEMS:

PUBLIC COMMENTS:

In order to assist in the orderly and timely conduct of the meeting, the Town Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS:

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS:

Council Member Abel
Council Member Drozd
Council Member Leone
Mayor Pro Tem Lombardo
Mayor Denison

ANNOUNCEMENTS:

Upcoming Meeting Schedule

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, February 6, 2018 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

CLOSED SESSION:

Pursuant to Government Code 54957 - Public Employee Appointment

Title: Town Attorney

ADJOURN TO CLOSED SESSION:

Public Comments will be taken prior to adjourning to Closed Session

REPORT OUT FROM CLOSED SESSION / ADJOURNMENT:

Any reportable action will be reported out in the Town Hall Lobby immediately following Closed Session.

Yucca Valley Town Council

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Town of Yucca Valley Town Council in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Yucca Valley Town Council, Commissions and Committees.

Agendas - All agendas are posted at Town Hall, 57090 Twentynine Palms Highway, Yucca Valley, at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the Town Hall offices located at 57090 Twentynine Palms Highway, Yucca Valley.

Agenda Actions - Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Town Council will generally consider items in the order listed on the agenda. However, items may be considered in any order. Under certain circumstances new agenda items can be added and action taken by two-thirds vote of the Town Council.

Closed Session Agenda Items - Consideration of closed session items, *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Mayor will announce the subject matter of the closed session. If final action is taken in closed session, the Mayor shall report the action to the public at the conclusion of the closed session.

Public Testimony on any Item - Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Town Council should complete a "Request to Speak" form, provided near the Town Clerk's desk at the meeting room, and present it to the Town Clerk prior to the Council's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak. When recognized by the Mayor, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Council, speakers are limited to up to three (3) minutes on each item. The Mayor or a majority of the Council may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Council member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times - The Council is concerned that discussion takes place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment - At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject with Council's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.*

Disruptive Conduct - If any meeting of the Council is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Mayor may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Council without first being recognized, not addressing the subject before the Council, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Council from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for all Town of Yucca Valley meetings. Your cooperation is appreciated!*

ACRONYM LIST

ADA	Americans with Disabilities Act
CAFR	Comprehensive Annual Financial Report
CALTRANS	California Department of Transportation
CEQA	California Environmental Quality Act
CCA	Community Center Authority
CDBG	Community Development Block Grant
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COP	Certificates of Participation
CPI	Consumer Price Index
DOJ	Department of Justice
DOT	Department of Transportation
ED	Economic Development
EIR	Environmental Impact Report (pursuant to CEQA)
GAAP	Generally Accepted Accounting Procedures
GASB	Governmental Accounting Standards Board
HDWD	Hi Desert Water District
HUD	US Department of Housing and Urban Development
IEEP	Inland Empire Economic Partnership
IIPP	Injury and Illness Prevention Plan
IRC	Internal Revenue Code
LAIF	Local Agency Investment Fund
LLEBG	Local Law Enforcement Block Grant
LTF	Local Transportation Fund
MBTA	Morongo Basin Transit Authority
MBYSA	Morongo Basin Youth Soccer Association
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MUSD	Morongo Unified School District
PARSAC	Public Agency Risk Sharing Authority of California
PERS	California Public Employees Retirement System
PPA	Prior Period Adjustment
PVEA	Petroleum Violation Escrow Account
RDA	Redevelopment Agency
RSA	Regional Statistical Area
RTP	Regional Transportation Plan
SBCTA	San Bernardino County Transportation Authority
SCAG	Southern California Association of Governments
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TOT	Transient Occupancy Tax

Town Council Committee Assignments

COMMITTEE	REPRESENTATIVE	MEETING SCHEDULE	LOCATION
DESERT SOLID WASTE JPA	Leone Drozd (Alt)	10:00 a.m. 2 nd Thursday Feb, May, Aug, Nov	Victorville
LEAGUE OF CALIFORNIA CITIES DESERT MOUNTAIN DIVISION	Lombardo Denison (Alt)	10:00 a.m. 4 th Friday- Quarterly	Varies
LEAGUE OF CALIFORNIA CITIES LEGISLATIVE DELEGATE	Mayor		
LEGISLATIVE TEAM	Abel Denison Lombardo (Alt)	Proposed for Council Members to work with Town Manager meeting with legislators when necessary	
HOMELESS PARTNERSHIP (SBCO) AND INTERAGENCY COUNCIL ON HOMELESSNESS	Staff	9:00 a.m. 4 th Wednesday	San Bernardino
MEASURE I	Denison Abel (Alt)	9:30 a.m. 3 rd Friday	Apple Valley
MORONGO BASIN TRANSIT AUTHORITY	Abel Leone Drozd (Alt)	5:00 p.m. 4 th Thursday	Joshua Tree
MOJAVE AIR QUALITY DISTRICT	Leone Abel (Alt)	10:00 a.m. 4 th Monday	Victorville
SBCTA	Denison Abel (Alt)	10:30 a.m. 1 st Wednesday	San Bernardino
SO. CALIFORNIA ASSOC. GOV (SCAG) GENERAL ASSEMBLY	SANBAG Rep/Alternate	Annually May	Varies
SB COUNTY SOLID WASTE ADVISORY TASK FORCE (SWAT)	Leone	Twice Yearly	San Bernardino
SPORTS COUNCIL	Drozd	6:30 p.m. 2 nd Monday March, June, Sept	Yucca Valley

Ad Hoc Committee Assignments

COMMITTEE	REPRESENTATIVES
AUDIT	Denison Drozd
LEGAL SERVICES	Abel Denison
LIVABILITY STUDY	Denison Lombardo
PUBLIC FACILITIES	Leone Lombardo
RDA BONDS	Leone Lombardo
REVENUE MEASURE OVERSIGHT	Drozd Leone
WASTEWATER PROJECT	Denison Leone