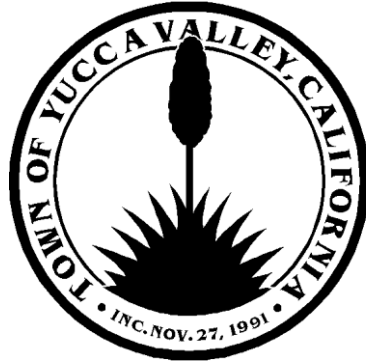


# TOWN OF YUCCA VALLEY TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to  
provide a government that is responsive to its citizens  
to ensure a safe and secure environment  
while maintaining the highest quality of life.*

TOWN COUNCIL: 6:00 PM  
TUESDAY, FEBRUARY 6, 2018  
YUCCA VALLEY COMMUNITY CENTER  
YUCCA ROOM  
57090 TWENTYNINE PALMS HWY  
YUCCA VALLEY, CA 92284

\* \* \* \*

Town Council  
*Rick Denison, Mayor*  
*Robert Lombardo, Mayor Pro Tem*  
*Merl Abel, Council Member*  
*Jeff Drozd, Council Member*  
*Robert Leone, Council Member*

\* \* \* \*

TOWN ADMINISTRATIVE OFFICE:  
760-369-7207  
[www.yucca-valley.org](http://www.yucca-valley.org)

**AGENDA  
MEETING OF THE  
TOWN COUNCIL  
TUESDAY, FEBRUARY 6, 2018  
6:00 PM**

*The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.*

***An agenda packet for the meeting, and any additional documents submitted to the majority of the Town Council, are available for public view in the Town Hall lobby and with respect to the staff agenda packet, on the Town's website, [www.yucca-valley.org](http://www.yucca-valley.org), prior to the Regular Meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Regular Meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.***

***If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes.***

***Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.***

**OPENING CEREMONIES:**

**CALL TO ORDER:**

**ROLL CALL:**

**Council Members Abel, Drozd, Leone, Lombardo, and Mayor Denison**

**PLEDGE OF ALLEGIANCE:**

**INVOCATION:**

**Led by Mike "Grumpy" Kelliher- San Bernardino County Sheriff's Chaplain**

**PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS:**

**Introduction- Trevis Newport, San Bernardino County Sheriff's Captain**

## APPROVAL OF AGENDA:

**Recommendation:**

Approve the meeting agenda as prepared.

## CONSENT AGENDA:

*All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk before the consent calendar is called.*

1. Waive further reading of all ordinances (if any in the agenda) and read by title only.

**Recommendation:**

**Waive further reading of all ordinances and read by title only.**

2. Town Council - Regular Meeting - Jan 16, 2018 6:00 PM

**Recommendation:**

**Approve the meeting minutes of January 16, 2018 as presented.**

3. Town Council - Special Meeting - Jan 29, 2018 5:30 PM

**Recommendation:**

**Approve the special meeting minutes of January 29, 2018 as presented.**

4. Second Reading and Adoption of Ordinance No. 276

**Recommendation:**

**That the Town Council adopts Ordinance 276.**

**AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING CHAPTER 11.110 OF TITLE 11 RE-ESTABLISHING ABANDONED SHOPPING CART REGULATIONS**

5. Town Project No. 7000: SR62 Right-of-Way Study/ Conceptual Plan: Design Award

**Recommendation:**

**That the Town Council awards a professional services Agreement to The Altum Group for the design of the SR62 Right-of-Way Study/Conceptual Plan Project, Town Project No. 7000, in the amount of \$90,480 and authorizes the Town Manager, Town Attorney, and the Mayor to sign all necessary documents to complete the project.**

6. Street Sweeper Services Agreement Amendment
- Recommendation:**  
**That the Town Council approves the First Amendment to the Service Agreement with Quality Street Services, Inc., dated June 20, 2017, increasing the Compensation from \$40,000 to \$90,000.**
7. Code Compliance Abandoned/Damaged Structure Program: Status Update
- Recommendation:**  
**That the Town Council receives and files the report.**
8. Independent Audit Contract Amendment and Award
- Recommendation:**  
**That the Town Council:**
- 1. Amend the Agreement with Rogers, Anderson, Malody & Scott, LLP, extending the agreement for an additional three year period commencing with fiscal year 2017-18 for a total contract amount not to exceed \$116,060 as indicated in Exhibit 1.**
  - 2. Authorize the Town Manager and Town Attorney to sign all necessary contract documents.**
  - 3. Authorize the Finance Manager to sign the engagement letters annually for the term of the contract.**
9. Treasurer's Report for the Quarter Ending December 31, 2017
- Recommendation:**  
**Receive and file the Treasurer's Report for the second quarter of FY2017-18.**
10. Ratification of Warrant Registers
- Recommendation:**  
**Ratify the Payroll Registers totaling \$153,928.68 dated January 12, 2018, and \$161,335.70 dated January 26, 2018**  
**Ratify the Warrant Registers totaling \$501,342.57 dated January 12, 2018, and \$650,607.36 dated January 26, 2018**

## **DEPARTMENT REPORTS:**

11. 2017-18 Rodeo Event Funding Request
- Recommendation:**  
**That the Town Council authorize continued sponsorship in an amount not to exceed \$5,000 as a major sponsor of the 2018 Grubstakes Rodeo, contingent upon community support and delivery of a 2018 Grubstakes Rodeo event.**

12. Town Project No. 8965: PFF Design and Renovation Project: Award Professional Services Agreement

**Recommendation:**

**That the Town Council awards a Professional Services Agreement to Gillis + Panichapan Architects, Inc. (GPa) for the architectural design of the PFF/Yucca Valley Branch Library Building design and renovation project in the amount of \$234,407, and authorizes the Town Manager, Town Attorney, and the Mayor to sign all necessary documents to complete the project.**

13. FY2017-18 Reserve and Fund Balance Policy Review

**Recommendation:**

**That the Town Council adopts the resolution revising the Town's Reserve and Fund Balance Policy, and revises the allocation of excess reserve funds effective with the fund balances ending fiscal year 2018.**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADJUSTING AND IMPLEMENTING THE TOWN'S RESERVE AND FUND BALANCE POLICY**

14. Pension Funding and Stabilization Policy and Program Establishment

**Recommendation:**

**That the Town Council,**

- 1. Adopts the resolution approving the proposed Pension Funding and Stabilization Policy.**
- 2. Adopts the resolution authorizing participation in the Public Agencies' Post-Employment Benefit Trust Program to be administered by Public Agency Retirement (PARS), appointing the Town Manager as the Plan Administrator, and authorizing the Town Manager to negotiate and execute documents to implement the Program.**
- 3. Directs staff to include additional funding stabilization alternatives as part of the FY 2018-20 budget process.**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY APPROVING THE PENSION FUNDING AND STABILIZATION POLICY AND ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)**

15. Approval of Agreement for Legal Services

**Recommendation:**

- It is recommended that the Town Council approves an Agreement for Legal Services with Burke, Williams & Sorensen, LLP, establishing the written fee agreement and setting forth the scope of services and fees to be charged for Town legal services.**

- Authorize the Town Manager to execute the approved Agreement for Legal Service.
- Amend the FY2017-18 General Fund Budget to appropriate from Unassigned General Fund Reserves an additional \$25,000 for legal services.

## **FUTURE AGENDA ITEMS:**

## **PUBLIC COMMENTS:**

*In order to assist in the orderly and timely conduct of the meeting, the Town Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.*

## **STAFF REPORTS AND COMMENTS:**

## **MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS:**

Council Member Abel  
Council Member Drozd  
Council Member Leone  
Mayor Pro Tem Lombardo  
Mayor Denison

## **ANNOUNCEMENTS:**

### **Upcoming Meeting Schedule**

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, February 20, 2018 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

# Yucca Valley Town Council

## Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Town of Yucca Valley Town Council in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Yucca Valley Town Council, Commissions and Committees.

**Agendas** - All agendas are posted at Town Hall, 57090 Twentynine Palms Highway, Yucca Valley, at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the Town Hall offices located at 57090 Twentynine Palms Highway, Yucca Valley.

**Agenda Actions** - Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Town Council will generally consider items in the order listed on the agenda. However, items may be considered in any order. Under certain circumstances new agenda items can be added and action taken by two-thirds vote of the Town Council.

**Closed Session Agenda Items** - Consideration of closed session items, *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Mayor will announce the subject matter of the closed session. If final action is taken in closed session, the Mayor shall report the action to the public at the conclusion of the closed session.

**Public Testimony on any Item** - Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Town Council should complete a "Request to Speak" form, provided near the Town Clerk's desk at the meeting room, and present it to the Town Clerk prior to the Council's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak. When recognized by the Mayor, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Council, speakers are limited to up to three (3) minutes on each item. The Mayor or a majority of the Council may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Council member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** - The Council is concerned that discussion takes place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** - At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject with Council's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.*

**Disruptive Conduct** - If any meeting of the Council is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Mayor may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Council without first being recognized, not addressing the subject before the Council, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Council from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for all Town of Yucca Valley meetings. Your cooperation is appreciated!*

## ACRONYM LIST

ADA	Americans with Disabilities Act
CAFR	Comprehensive Annual Financial Report
CALTRANS	California Department of Transportation
CEQA	California Environmental Quality Act
CCA	Community Center Authority
CDBG	Community Development Block Grant
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COP	Certificates of Participation
CPI	Consumer Price Index
DOJ	Department of Justice
DOT	Department of Transportation
ED	Economic Development
EIR	Environmental Impact Report (pursuant to CEQA)
GAAP	Generally Accepted Accounting Procedures
GASB	Governmental Accounting Standards Board
HDWD	Hi Desert Water District
HUD	US Department of Housing and Urban Development
IEEP	Inland Empire Economic Partnership
IIPP	Injury and Illness Prevention Plan
IRC	Internal Revenue Code
LAIF	Local Agency Investment Fund
LLEBG	Local Law Enforcement Block Grant
LTF	Local Transportation Fund
MBTA	Morongo Basin Transit Authority
MBYSA	Morongo Basin Youth Soccer Association
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MUSD	Morongo Unified School District
PARSAC	Public Agency Risk Sharing Authority of California
PERS	California Public Employees Retirement System
PPA	Prior Period Adjustment
PVEA	Petroleum Violation Escrow Account
RDA	Redevelopment Agency
RSA	Regional Statistical Area
RTP	Regional Transportation Plan
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TEA-21	Transportation Enhancement Act for the 21 <sup>st</sup> Century
TOT	Transient Occupancy Tax



## Town Council Committee Assignments

COMMITTEE	REPRESENTATIVE	MEETING SCHEDULE	LOCATION
DESERT SOLID WASTE JPA	Leone Drozd (Alt)	10:00 a.m. 2 <sup>nd</sup> Thursday Feb, May, Aug, Nov	Victorville
LEAGUE OF CALIFORNIA CITIES DESERT MOUNTAIN DIVISION	Lombardo Denison (Alt)	10:00 a.m. 4 <sup>th</sup> Friday- Quarterly	Varies
LEAGUE OF CALIFORNIA CITIES LEGISLATIVE DELEGATE	Mayor		
LEGISLATIVE TEAM	Abel Denison Lombardo (Alt)	Proposed for Council Members to work with Town Manager meeting with legislators when necessary	
HOMELESS PARTNERSHIP (SBCO) AND INTERAGENCY COUNCIL ON HOMELESSNESS	Staff	9:00 a.m. 4 <sup>th</sup> Wednesday	San Bernardino
MEASURE I	Denison Abel (Alt)	9:30 a.m. 3 <sup>rd</sup> Friday	Apple Valley
MORONGO BASIN TRANSIT AUTHORITY	Abel Leone Drozd (Alt)	5:00 p.m. 4 <sup>th</sup> Thursday	Joshua Tree
MOJAVE AIR QUALITY DISTRICT	Leone Abel (Alt)	10:00 a.m. 4 <sup>th</sup> Monday	Victorville
SBCTA	Denison Abel (Alt)	10:00 a.m. 1 <sup>st</sup> Wednesday	San Bernardino
SO. CALIFORNIA ASSOC. GOV (SCAG) GENERAL ASSEMBLY	SANBAG Rep/Alternate	Annually May	Varies
SB COUNTY SOLID WASTE ADVISORY TASK FORCE (SWAT)	Leone	Twice Yearly	San Bernardino
SPORTS COUNCIL	Drozd	6:30 p.m. 2 <sup>nd</sup> Monday March, June, Sept	Yucca Valley

## Ad Hoc Committee Assignments

COMMITTEE	REPRESENTATIVES
AUDIT	Denison Drozd
LEGAL SERVICES	Abel Denison
LIVABILITY STUDY	Denison Lombardo
PUBLIC FACILITIES	Leone Lombardo
RDA BONDS	Leone Lombardo
REVENUE MEASURE OVERSIGHT	Drozd Leone
WASTEWATER PROJECT	Denison Leone