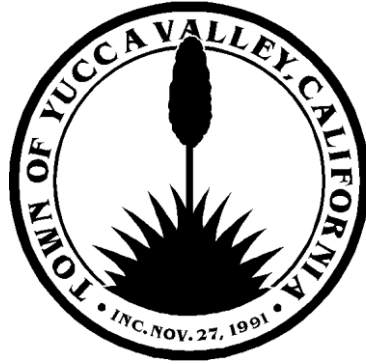


TOWN OF YUCCA VALLEY TOWN COUNCIL MEETING



*The Mission of the Town of Yucca Valley is to
provide a government that is responsive to its citizens
to ensure a safe and secure environment
while maintaining the highest quality of life.*

**TOWN COUNCIL: 6:00 PM
TUESDAY, JANUARY 15, 2019
YUCCA VALLEY COMMUNITY CENTER
YUCCA ROOM
57090 TWENTYNINE PALMS HWY
YUCCA VALLEY, CA 92284**

**CLOSED SESSION: 6:00 PM
(IMMEDIATELY FOLLOWING REGULAR SESSION)
TUESDAY, JANUARY 15, 2019
TOWN HALL LOBBY
57090 TWENTYNINE PALMS HWY
YUCCA VALLEY, CA 92284**

*** * * ***

**Town Council
Robert Lombardo, Mayor
Jeff Drozd, Mayor Pro Tem
Merl Abel, Council Member
Rick Denison, Council Member
Jim Schooler, Council Member**

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**TOWN ADMINISTRATIVE OFFICE:
760-369-7207
www.yucca-valley.org**

**AGENDA
MEETING OF THE
TOWN COUNCIL
TUESDAY, JANUARY 15, 2019
6:00 PM**

The Town of Yucca Valley complies with the Americans with Disabilities Act of 1990. If you require special assistance to attend or participate in this meeting, please call the Town Clerk's Office at 760-369-7209 at least 48 hours prior to the meeting.

An agenda packet for the meeting, and any additional documents submitted to the majority of the Town Council, are available for public view in the Town Hall lobby and with respect to the staff agenda packet, on the Town's website, www.yucca-valley.org, prior to the Regular Meeting. Any materials submitted to the Agency after distribution of the agenda packet will be available for public review in the Town Clerk's Office during normal business hours and will be available for review at the Regular Meeting. For more information on an agenda item or the agenda process, please contact the Town Clerk's office at 760-369-7209 ext. 226.

If you wish to comment on any subject on the agenda, or any subject not on the agenda during public comments, please fill out a card and give it to the Town Clerk. The Mayor/Chair will recognize you at the appropriate time. Comment time is limited to 3 minutes. Where appropriate or deemed necessary, action may be taken on any item listed in the agenda.

OPENING CEREMONIES:

CALL TO ORDER:

ROLL CALL:

Council Members Abel, Denison, Drozd, Schooler, and Mayor Lombardo

PLEDGE OF ALLEGIANCE:

INVOCATION:

Led by Pastor David DiFalco, Yucca Valley Church of the Nazarene

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS:

Proclamation: National Mentoring Month- San Bernardino County Children's Network

APPROVAL OF AGENDA:

Recommendation:

Approve the meeting agenda as prepared.

CONSENT AGENDA:

All items listed on the consent calendar are considered to be routine matters or are considered formal documents covering previous Town Council instruction. The items listed on the consent calendar may be enacted by one motion and a second. There will be no separate discussion of the consent calendar items unless a member of the Town Council or Town Staff requests discussion on specific consent calendar items at the beginning of the meeting. Public requests to comment on consent calendar items should be filed with the Town Clerk before the consent calendar is called.

1. Waive further reading of all ordinances (if any in the agenda) and read by title only.

Recommendation:

Waive further reading of all ordinances and read by title only.

2. Town Council - Regular Meeting - Dec 4, 2018 6:00 PM

Recommendation:

Approve the meeting minutes of December 4, 2018 as presented.

3. Town Council - Special Meeting - Dec 7, 2018 5:00 PM

Recommendation:

Approve the meeting minutes of December 7, 2018 as presented.

4. National Demographics Corporations Budget Amendment

Recommendation:

It is recommended that the Town Council amends the FY2018-19 General Fund Budget to allocate the funds for the payment of the National Demographic Corporations billing for the electoral district demographic services performed in March-April 2018.

5. Animal Shelter & Town Hall Generators Project No. 5002: Notice of Completion

Recommendation:

That the Town Council accepts the project as substantially complete, authorizes staff to file the Notice of Completion, authorizes the reduction of the Faithful Performance Bond to 10%, and directs staff to retain the Labor and Material Bond for six (6) months for Project No. 5002.

6. FY 2019-20 Annual Special Districts Administration Contract Services; Approval of Agreement with Webb Municipal Finance, LLC

Recommendation:

That the Town Council authorizes the Town Manager to enter into an agreement with Webb Municipal Finance, LLC., in substantial conformance to the Town's standard professional services agreement, to provide Assessment District management and preparation services for the period of 2019/2020, in an amount not to exceed \$20,000.

7. Online Service Agreement with NEOGOV

Recommendation:

That the Town Council authorizes the Town Manager to enter into an agreement with NEOGOV, an online recruitment and applicant tracking system.

8. Spring/Summer 2019 Program Offerings - Community Services Department

Recommendation:

That the Town Council accept the recommendation of the Parks, Recreation and Cultural Commission and approve the Spring/Summer 2019 programs and events organized and conducted by the Community Services Department.

9. Amendment to Professional Services Agreement with MIG, Inc.

Recommendation:

That the Town Council approve Exhibit "E" to the Professional Agreement with MIG, Inc., amending Section 3.4 Term of the Agreement and extending the contract term from 12 months to 18 months to accommodate completion of the project.

10. AB1234 Reporting Requirements

Recommendation:

Receive and file the AB1234 Reporting Requirement Schedule for the month of October 2018

11. Ratification of Warrant Registers

Recommendation:

Ratify the Payroll Registers totaling \$124,167.02 dated November 30, 2018, \$151,310.03 dated December 14, 2018, and \$163,957.06 dated December 28, 2018.

Ratify the Warrant Registers totaling \$210,369.13 dated November 30, 2018, and \$222,359.14 dated December 5-6, 2018, \$11,764.67 dated December 14, 2018, and \$794,655.25 dated December 20, 2018.

DEPARTMENT REPORTS:

12. Parks, Recreation, and Cultural Commission Appointments

Recommendation:

Pursuant to the Town's Manual of Procedural Guidelines, it is recommended that the Town Council:

- **Affirms Council Member Schooler's nomination, appointing a member to the Parks, Recreation, and Cultural Commission with a term expiring January 31, 2023**

- Re-affirms Council Member Abel's appointment to Matthew Rauch for another term as a Parks, Recreation, and Cultural Commissioner, expiring January 31, 2023
- Re-affirms Council Member Denison's appointment to Andrea Staehle for another term as a Parks, Recreation, and Cultural Commissioner, expiring January 31, 2023

13. Planning Commission Appointments

Recommendation:

Pursuant to the Town's Manual of Procedural Guidelines, it is recommended that the Town Council:

- Affirms Council Member Schooler's nomination, appointing a member to the Planning Commission with a term expiring January 31, 2023
- Affirms Council Member Denison's nomination appointing a member to the Planning Commission with a term expiring January 31, 2023
- Re-affirms Council Member Abel's appointment to Margie Trandem for another term as a Planning Commissioner, expiring January 31, 2023

14. 2018 Parks and Recreation Master Plan Update

Recommendation:

Receive and file the 2018 Parks and Recreation Master Plan presentation, provide input as desired, and approve the final draft of the 2018 Parks and Recreation Master Plan as recommended by the Parks, Recreation and Cultural Commission.

15. CalPERS Pension Plan Funding Update

Recommendation:

Receive and file the update report on the Town's CalPERS Pension Plan Funding status as of the June 30, 2017.

16. Grubstake Days Rodeo Committee Request

Recommendation:

Decline the request by the Grubstake Days Rodeo Committee that the Town develop and maintain a municipal fairgrounds facility, as the project is not identified as a priority in the adopted 2018-20 Town Strategic Plan.

Alternatives:

- 1) That the Town Council authorize continued sponsorship in an amount not to exceed \$5,000 as a major sponsor of the 2019 Grubstake Days Rodeo, contingent upon community support and

delivery of a 2019 Grubstake Days Rodeo event.

- 2) That the Town Council modify the 2018-20 Strategic Plan to include the development of a municipal fairgrounds facility and direct staff to bring the item back for discussion and establishment of strategic objectives, action plan and budget allocation.
- 3) That the Town Council authorize a sponsorship in an amount not to exceed \$5,000 as a major sponsor of the 2019 Grubstake Days Rodeo, contingent upon community support and delivery of a 2019 Grubstake Days Rodeo event, and direct staff to add consideration of future development of a municipal fairground to the PRCC agenda items for 2019-20 calendar.

17. Town Council Public Agency Board / Committee Liaison Assignments

Recommendation:

Review and select representatives to the various Public Agency Boards, and direct the Town Clerk to notify the agencies of any changes in representation.

FUTURE AGENDA ITEMS:

PUBLIC COMMENTS:

In order to assist in the orderly and timely conduct of the meeting, the Town Council takes this time to consider your comments on items of concern which are on the Closed Session or not on the agenda. When you are called to speak, please state your name and community of residence. Notify the Mayor if you wish to be on or off the camera. Please limit your comments to three (3) minutes or less. Inappropriate behavior which disrupts, disturbs or otherwise impedes the orderly conduct of the meeting will result in forfeiture of your public comment privileges. The Town Council is prohibited by State law from taking action or discussing items not included on the printed agenda.

STAFF REPORTS AND COMMENTS:

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS:

Council Member Abel
Council Member Denison
Council Member Schooler
Mayor Pro Tem Drozd
Mayor Lombardo

ANNOUNCEMENTS:

Upcoming Meeting Schedule

The next regular meeting of the Yucca Valley Town Council will be held on Tuesday, February 5, 2019 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

ADJOURN THE TOWN COUNCIL AND CONVENE AS SUCCESSOR AGENCY:

ADJOURN THE SUCCESSOR AGENCY AND RECONVENE AS TOWN COUNCIL:

CLOSED SESSION:

The Town Council will meet in closed session pursuant to the provisions of the Government Code Section 54956.9 (d)(1) to confer with legal counsel with regard to the following matter of pending litigation:

Cherryl LaMar and Tim Stredney v. Town of Yucca Valley; Case Number CIVDS1820734

Public Comment will be taken prior to adjourning to closed session.

REPORT FROM CLOSED SESSION / ADJOURNMENT:

Any reportable action taken during Closed Session will be reported out immediately following Closed Session in the Town Hall Lobby.

Yucca Valley Town Council

Meeting Procedures

The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Town of Yucca Valley Town Council in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Yucca Valley Town Council, Commissions and Committees.

Agendas - All agendas are posted at Town Hall, 57090 Twentynine Palms Highway, Yucca Valley, at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the Town Hall offices located at 57090 Twentynine Palms Highway, Yucca Valley.

Agenda Actions - Items listed on both the "Consent Calendar" and "Items for Discussion" contain suggested actions. The Town Council will generally consider items in the order listed on the agenda. However, items may be considered in any order. Under certain circumstances new agenda items can be added and action taken by two-thirds vote of the Town Council.

Closed Session Agenda Items - Consideration of closed session items, *excludes* members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Mayor will announce the subject matter of the closed session. If final action is taken in closed session, the Mayor shall report the action to the public at the conclusion of the closed session.

Public Testimony on any Item - Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Town Council should complete a "Request to Speak" form, provided near the Town Clerk's desk at the meeting room, and present it to the Town Clerk prior to the Council's consideration of the item. A "Request to Speak" form must be completed for *each* item when an individual wishes to speak. When recognized by the Mayor, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Council, speakers are limited to up to three (3) minutes on each item. The Mayor or a majority of the Council may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Council member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

Agenda Times - The Council is concerned that discussion takes place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

Public Comment - At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject with Council's authority. *Matters raised under "Public Comment" may not be acted upon at that meeting. The time limits established in Rule #4 still apply.*

Disruptive Conduct - If any meeting of the Council is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Mayor may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive conduct includes addressing the Council without first being recognized, not addressing the subject before the Council, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, or otherwise preventing the Council from conducting its meeting in an orderly manner. *Please be aware that a NO SMOKING policy has been established for all Town of Yucca Valley meetings. Your cooperation is appreciated!*

ACRONYM LIST

ADA	Americans with Disabilities Act
CAFR	Comprehensive Annual Financial Report
CALTRANS	California Department of Transportation
CEQA	California Environmental Quality Act
CCA	Community Center Authority
CDBG	Community Development Block Grant
CHP	California Highway Patrol
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CMP	Congestion Management Program
CNG	Compressed Natural Gas
COP	Certificates of Participation
CPI	Consumer Price Index
DOJ	Department of Justice
DOT	Department of Transportation
ED	Economic Development
EIR	Environmental Impact Report (pursuant to CEQA)
GAAP	Generally Accepted Accounting Procedures
GASB	Governmental Accounting Standards Board
HDWD	Hi Desert Water District
HUD	US Department of Housing and Urban Development
IEEP	Inland Empire Economic Partnership
IIPP	Injury and Illness Prevention Plan
IRC	Internal Revenue Code
LAIF	Local Agency Investment Fund
LLEBG	Local Law Enforcement Block Grant
LTF	Local Transportation Fund
MBTA	Morongo Basin Transit Authority
MBYSA	Morongo Basin Youth Soccer Association
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
MUSD	Morongo Unified School District
PARSAC	Public Agency Risk Sharing Authority of California
PERS	California Public Employees Retirement System
PPA	Prior Period Adjustment
PVEA	Petroleum Violation Escrow Account
RDA	Redevelopment Agency
RSA	Regional Statistical Area
RTP	Regional Transportation Plan
SANBAG	San Bernardino Associated Governments
SCAG	Southern California Association of Governments
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TEA-21	Transportation Enhancement Act for the 21 st Century
TOT	Transient Occupancy Tax

Town Council Committee Assignments

COMMITTEE	REPRESENTATIVE	MEETING SCHEDULE	LOCATION
ANTI-BULLYING TASK FORCE	Lombardo Staff	Varies	Yucca Valley
DESERT SOLID WASTE JPA	Drozd (Alt)	10:00 a.m. 2 nd Thursday Feb, May, Aug, Nov	Victorville
LEAGUE OF CALIFORNIA CITIES DESERT MOUNTAIN DIVISION	Lombardo Denison (Alt)	10:00 a.m. 4 th Friday- Quarterly	Varies
LEAGUE OF CALIFORNIA CITIES LEGISLATIVE DELEGATE	Mayor		
LEGISLATIVE TEAM	Abel Denison Lombardo (Alt)	Proposed for Council Members to work with Town Manager meeting with legislators when necessary	
HOMELESS PARTNERSHIP (SBCO) AND INTERAGENCY COUNCIL ON HOMELESSNESS	Staff	9:00 a.m. 4 th Wednesday	San Bernardino
MEASURE I	Denison Abel (Alt)	9:30 a.m. 3 rd Friday	Apple Valley
MORONGO BASIN TRANSIT AUTHORITY	Abel Drozd (Alt)	5:00 p.m. 4 th Thursday	Joshua Tree
MOJAVE AIR QUALITY DISTRICT	Abel (Alt)	10:00 a.m. 4 th Monday	Victorville
SBCTA	Denison Abel (Alt)	10:00 a.m. 1 st Wednesday	San Bernardino
SO. CALIFORNIA ASSOC. GOV (SCAG) GENERAL ASSEMBLY	SBCTA Rep/Alternate	Annually May	Varies
SB COUNTY SOLID WASTE ADVISORY TASK FORCE (SWAT)		Twice Yearly	San Bernardino
SPORTS COUNCIL	Drozd	6:30 p.m. 2 nd Monday March, June, Sept	Yucca Valley

Ad Hoc Committee Assignments

COMMITTEE	REPRESENTATIVES
AUDIT	Denison Drozd
COMMUNITY PARTNERSHIPS	Drozd Lombardo
LEGAL SERVICES	Abel Denison
LIBRARY BUILDING PROJECT	Abel Denison
LIVABILITY STUDY	Denison Lombardo
PUBLIC FACILITIES	Lombardo
RDA BONDS	Lombardo
REVENUE MEASURE OVERSIGHT	Drozd
SBCO FIRE DEPT PROJECT	Denison Drozd
WASTEWATER PROJECT	Denison
WEBSITE REDESIGN PROJECT	Denison Drozd