

TOWN OF YUCCA VALLEY
TOWN COUNCIL SUMMARY MEETING MINUTES
JUNE 16, 2020

CLOSED SESSION

Public comments will be taken prior to adjourning to closed session.

Conference with Real Property Negotiator

A closed session will be held pursuant to Government Code 54956.8 to enable the Town Council to consider negotiations regarding certain real property.

APN: 0595-071-04-0000 and 0595-091-06-0000
56625 Little League Drive, Yucca Valley, CA
Tri-Valley Little League/Richard Bradshaw
Town of Yucca Valley/Curtis Yakimow, Real Property Negotiator

Conference with Labor Negotiator

A closed session will be held, pursuant to Government Code 54957.6 with unrepresented employee representatives Curtis Yakimow, Town Manager and Human Resources and Risk Manager Breidenbach-Sterling regarding labor negotiation with unrepresented employees.

Conference Legal Counsel - Potential Litigation

The Town Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(4) to confer with legal counsel with regard to one matter of potential initiation of litigation.

REPORT OUT FROM CLOSED SESSION

OPENING CEREMONIES

CALL TO ORDER

Mayor Jeff Drozd called the meeting to order at 6:00 PM.

ROLL CALL

PRESENT: Drozd, Abel, Denison, Lombardo, Schooler

ABSENT:

Staff Members Present: Town Manager Yakimow, Deputy Town Manager Stueckle, Public Works Director Baldizzone, Finance and Accounting Supervisor Gumbish, Human Resources and Risk Manager Breidenbach-Sterling, Community Services Manager Earnest, Police Captain Niles, Police Lieutenant Walker, Town Attorney Jex, and Town Clerk Copeland

PLEDGE OF ALLEGIANCE

INVOCATION

PRESENTATIONS, INTRODUCTIONS, RECOGNITIONS

1. Introduction: Lieutenant Mike Walker, San Bernardino County Sheriff's Department

Captain Niles introduced San Bernardino County Sheriff's Lieutenant Michael Walker.

The Town Council welcomed Walker to the area and looks forward to working together.

2. Presentation: Youth Commission End of Year Report

Community Services Manager Earnest presented an overview of the Youth Commission accomplishments for the 2019-2020 year.

Youth Commission Chair Trinity Mecham offered insights on the brief, but successful year.

Youth Commissioner Autumn Radcliff also commented on the experience.

Mayor Drozd thanked the Youth Commissioners for their work.

Mayor Pro Tem Abel thanked Trinity for leading the group this year and liked that the group was involved with the school district's anti-bullying outreach and their teen tech work with the seniors.

Council Member Schooler reflected on his experience with the Youth Commission in past years and encourage the teens to continue to be active in the community.

Council Member Lombardo spoke of the fabulous experience the Youth Commissioners have in their current roles, great promise for our future. Thank you to the commissioners.

Council Member Denison thanked Trinity and the group for their dedication in their assignments and the community.

APPROVAL OF AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jim Schooler, Council Member
SECONDER:	Merl Abel, Mayor Pro Tem
AYES:	Drozd, Abel, Denison, Lombardo, Schooler

CONSENT AGENDA

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

- 3. **Waive further reading of all ordinances (if any in the agenda) and read by title only.**

Recommendation:
Waive further reading of all ordinances and read by title only.

- 4. **Town Council - Regular Meeting - May 19, 2020 6:00 PM**

Recommendation:
Approve the meeting minutes of May 19, 2020 as presented.

- 5. **Approve the Building & Safety Contract Services; Approval of Agreement with Charles Abbott Associates**

MOTION:
 That the Town Council approves the Agreement with Charles Abbott Associates to provide contract Building & Safety Services for the period of July 1, 2020 through June 30, 2024, authorizing the Mayor, Town Manager and Town Attorney to sign the agreement.

- 6. **Approve the Street Sweeping Contract Services: Award of Contract to Quality Street Services, Inc.**

MOTION:
 That the Town Council awards a four year extension to the service contract between the Town and Quality Street Services, Inc., authorizing the Mayor, Town Manager, and Town Attorney to sign the Town’s standard professional services agreement and related documents, in the amount of \$360,000.00 for general on-call street sweeping services

- 7. **Approve the Traffic Signal Maintenance Contract Services: Award of Contract, Siemens Industry, Inc.**

MOTION:
 That the Town Council award a four year extension to the contract for professional services between the Town of Yucca Valley and Siemens Industry, Inc., for Traffic Signal Maintenance Contract Services in the amount of \$20,000, and authorizes the Town Manager, Town Attorney, and the Mayor to sign the Town’s standard professional service agreement and all related documents as necessary to complete the project.

- 8. **Adopt the Resolution No. 20- ; Authorization of the Levy of A Special Service Tax Upon Real Property Within Community Facilities District (CFD) No. 11-1; Improvement Areas # 1, 2,3, 4, 5, 6, 7 and 8**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY
 AUTHORIZING THE ANNUAL LEVY OF SPECIAL TAXES FOR COMMUNITY FACILITIES
 DISTRICT NO 11-1 FOR FISCAL YEAR 2020/2021**

MOTION:

That the Town Council adopts the Resolution authorizing the annual levy of special taxes for Community Facility District No. 11-1, Improvement Areas # 1, #2, #3, #4, #5, #6, #7 and #8 for Fiscal Year 2020/2021.

9. Approve the Town Engineer Contract Services; Approval of Agreement with NRO Engineering

MOTION:

That the Town Council approves the Agreement with NRO Engineering to provide Town Engineer services for the period of four (4) years from July 1st, 2020 through June 30, 2024, designating Noel Owsley as Town Engineer, and authorizing the Mayor, Town Manager and Town Attorney to sign the agreement.

10. Approve the Annual Special Districts Administration Contract Services and Special Tax Consulting; Approval of Agreement with Webb Municipal Finance, LLC

MOTION:

That the Town Council authorizes the Town Manager to enter into a professional service agreement with Webb Municipal Finance, LLC., in substantial conformance to the Town’s standard professional services agreement, to provide Assessment District management and preparation services and special tax consulting in an amount not to exceed \$63,800.32 for the four fiscal year period of July 1, 2020 through June 30, 2024.

11. Adopt the Resolution No. 20-: Measure I Five-Year Capital Improvement Program, 2019/2020 Amendment

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AMENDING THE FIVE-YEAR MEASURE I CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS 2019/2020.

MOTION:

That the Town Council adopts the Resolution approving the amendment to the Measure I Five-Year Capital Improvement Program for Fiscal Years 2019/2020, and directing the Town Clerk to transmit the amendment to the San Bernardino County Transportation Authority.

12. Approve the First Amendment to the Contract for Southwest Networks, Inc.

MOTION:

That the Town Council:

1. Approve the First Amendment to the contract with Southwest Networks, Inc. for information technology managed services, extending the contract term through June 30, 2022 and increase the not-to-exceed amount to \$70,000 for FY 20/21 and \$75,000 for FY 21/22.
2. Authorize the Town Manager to sign all related documents in a form approved by the Town Attorney.

13. Adopt the Spending Limitation for Fiscal Year 2020-21

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ESTABLISHING THE SPENDING LIMITATION FOR FISCAL YEAR 2020-2021

MOTION:

It is recommended that the Council adopt a resolution establishing the spending limitation for fiscal year 2020-21.

14. Approve the AB1234 Reporting Requirements

MOTION:

Receive and file the AB1234 Reporting Requirement Schedule for the month of May 2020.

15. Approve the Ratification of Warrant Registers

MOTION:

Ratify the Payroll Registers totaling \$169,128.40 dated May 1, 2020, \$179,652.45 dated May 15, 2020 and \$146,945.44 dated May 29, 2020.

Ratify the Warrant Registers totaling \$374,727.91 dated May 1, 2020, \$30,000.00 dated May 8, 2020, \$1,131,146.00 dated May 15,2020, and \$426,753.72 dated May 29, 2020. Mayor Drozd opened public comments for the consent agenda items.

Sarann Graham, Yucca Valley commented on the dust being stirred up by the street sweepers and would like to to see more water used to try and keep the dust down.

With no other members of the public wishing to speak, Mayor Drozd closed public comments.

Deputy Town Manager Stueckle addressed the concern brought up during public comment.

PUBLIC HEARINGS

16. Annual Street and Drainage & Landscape and Lighting Assessment Districts, Ordering the Levy and Collection of Assessments for Fiscal Year 2020-2021.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN STREET AND DRAINAGE MAINTENANCE DISTRICT NO. 1, BENEFIT ZONES 1-3 AND 5, FISCAL YEAR 2020-21

Deputy Town Manager Stueckle presented the staff report for the annual street and drainage and landscape and lighting assessment districts for the 2020-2021 tax year pursuant to State law. The assessment districts were previously formed as a condition of private subdivision development project approvals. The Assessment Engineer's reports, which establishes the annual assessment in each of the Districts, must be updated annually and approved by the Town Council following a public hearing.

Mayor Drozd opened the public hearing. With no members of the public wishing to speak, the public hearing was closed.

Mayor Pro Tem Abel inquired if there is a vote on the districts required after Council action. Deputy Town Manager Stueckle explained the process of assessment district formation and subsequent annual review.

MOTION:

That the Town Council adopt the Resolutions, approving and confirming the assessment diagrams and confirming the assessments as set forth in the Engineer’s reports for Landscaping and Lighting Maintenance Districts and Street and Drainage Maintenance Districts within the exiting Districts for the 2020-2021 tax year and authorize the levy of assessment upon real property as identified in the Engineer’s Reports.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

Second Resolution for the 2020-2021 Annual Assessment District

A RESOLUTION OF THE TOWN COUNCIL OF TOWN OF YUCCA VALLEY, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS WITHIN LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT NO. 1, BENEFIT ZONES 1-3, FISCAL YEAR 2020-21

MOTION:

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Merl Abel, Mayor Pro Tem
SECONDER: Jim Schooler, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

17. Public Hearing to Adopt Vehicle Miles Traveled Thresholds and Adoption of Local Guidelines for Implementing the California Environmental Quality Act

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA ADOPTING “VEHICLE MILES TRAVELED” THRESHOLDS OF SIGNIFICANCE FOR PURPOSES OF ANALYZING TRANSPORTATION IMPACTS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Deputy Town Manager Stueckle presented the staff report for the SB743, adopting the San Bernardino County Transportation Authority recommended Traffic Impact Analysis Guidelines for Vehicle Miles Traveled and Level of Service Assessment.

Mayor Drozd opened the public hearing. With no members of the public wishing to speak, the public hearing was closed.

MOTION:

The Town Council finds the adoption of vehicle miles traveled traffic study requirements is not a project under State CEQA Guidelines section 15378(b)(5) because it involves an administrative activity involving process only and would not result in any environmental impacts; and

The Town Council approves and adopts the San Bernardino County Transportation Authority Recommended Traffic Impact Analysis Guidelines for Vehicle Miles Traveled and Level of Service Assessment dated February 2020.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Jeff Drozd, Mayor
AYES: Drozd, Abel, Denison, Lombardo, Schooler

DEPARTMENT REPORTS

18. Animal Care & Control Presentation & Report

Animal Care and Control Manager Smith presented an overview of services for the past 12 months.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel thanked Smith for the presentation and commented on a recent need for animal control services. Abel inquired on adoption procedures during the COVID-19 health crisis, commented favorably on the amazing facility, and thanked the Animal Care and Control staff.

Council Member Denison commented on the facility and offered the idea of a virtual tour for available animals to assist with adoptions. Denison asked if the rabies exposures were due to animal bites or from wild animals.

Council Member Lombardo thanked Smith for taking care of the facility and asked if there are any current needs and if the facility is working well. Lombardo commented on seeing quite a few rattlesnakes this year.

Council Member Schooler thanked the Animal Care and Control staff for their hard work and inquired on the process of reporting a rattlesnake after hours, and if the shelter had large animal care options.

Mayor Drozd thanked Smith for the super job at the shelter and commented on the number of adoptions being handled at the shelter.

MOTION:

That the Town Council receives and files the Animal Care & Control presentation and report.

RESULT: **RECEIVED AND FILED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Merl Abel, Mayor Pro Tem
AYES: Drozd, Abel, Denison, Lombardo, Schooler

19. FY 2020-21 Measure Y Partnership Funding Allocations

Finance and Accounting Supervisor Gumbish presented the staff report, noting the Council requested the item to be brought back for review allowing the Measure Y applicants to be present.

Shaynie spoke on behalf of Keep a Breast Foundation offering an explanation of the services provided by the organization.

Council Member Lombardo inquired on recent, local events and the number of attendees at the event.

Council Member Abel thanked Shaynie for the outreach and inquired on the services being offered.

Robin Schlosser, spoke on behalf of Reach Out Morongo Basin explaining services being offered in the Yucca Valley office.

Council Member Denison thanked Schlosser and Reach Out Morongo Basin for assisting local seniors.

Mayor Pro Tem Abel thanked Reach Out Morongo Basin for provided much-needed services in the area.

Council Member Lombardo thanked Reach Out Morongo Basin for their work in the community.

Council Member Schooler thanked Schlosser and the Reach Out Morongo Basin organization for adapting during the COVID-19 health crisis.

Mayor Drozd also thanked Reach Out Morongo Basin for providing much-needed services to the community.

Lisa Abell, President of Yucca Valley High School Music Boosters thanked the Council for the support. Misty, the group's treasurer explained challenges faced by continued Morongo Unified School District budget cuts.

Council Member Lombardo commented favorably on the benefits of music as part of a young person's education.

Council Member Schooler noted the great benefits of a music program.

Mayor Drozd thanked Bill Barrett for sharing his talents with the students.

Council Member Denison explained his past experiences with the local music program, and commented on current challenges.

Bill Barrett, Music Director for Yucca Valley High School commented on programming challenges with students during the pandemic.

Mayor Pro Tem Abel explained the need to support music programs to supplement the student's educational experience. Abel thanked the Music Booster volunteers.

Shawn Moon, spoke on behalf of the Boys and Girls Club, thanking the Town Council for the support and explained the services currently being offered to the youth of the community.

Council Member Lombardo, thanked Moon for the excellent job.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Mayor Pro Tem Abel expressed he had questions for the Hi-Desert Dance Team and was hoping they were in attendance, and noted his appreciation to the other organizations for the services to the public.

Abel moved to approve the allocation of the Town's FY 2020-21 Measure Y Partnership to Keep a Breast, \$5,000; Reach Out Morongo Basin, \$7,500; and Yucca Valley High School Music Boosters, \$5,000. And, to approve the allocation of \$30,000 to the Boys and Girls Club of the Hi-Desert from Measure Y Community Contracts allocation.

MOTION:

It is recommended that the Town Council:

- 1. Approve the allocation of the Town’s FY2020-21 Measure Y Partnership to the four remaining recommended applicants attached.
- 2. Approve an allocation of \$30,000 to the Boys and Girls Club of the Hi Desert from Measure Y Community Contracts allocation.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Merl Abel, Mayor Pro Tem

SECONDER: Robert Lombardo, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

20. Yucca Valley Elementary School Sidewalk Project No. 8967- Notice of Completion, Final Project Report

Public Works Director Baldizzone presented the staff report for the Yucca Valley Elementary School Sidewalk project as substantially complete.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Denison noted it took awhile, but really is showing a nice improvement in the neighborhood.

Mayor Pro Tem Abel inquired in there were any comments from local neighborhood residents.

Council Member Schooler spoke favorably of the project, and thanked staff for working through the challenging timeline.

Council Member Lombardo noted federal funding was very helpful in the success of the project, and thanked staff for the work.

Mayor Drozd thanked Baldizzone for the presentation.

MOTION:

That the Town Council accepts the project as substantially complete, authorizes staff to file the Notice of Completion, authorizes the reduction of the Faithful Performance Bond to 10%, and directs staff to retain the Labor and Material Bond for six (6) months for Project No. 8967.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Merl Abel, Mayor Pro Tem

SECONDER: Jim Schooler, Council Member

AYES: Drozd, Abel, Denison, Lombardo, Schooler

21. Yucca Together Economic Assistance Program Closure

Town Manager Yakimow presented the staff report, giving an overview of the Yucca Together Economic Assistance Program scheduled to end on June 30, 2020.

Mayor Drozd opened public comments. With no members of the public wishing to speak, public comments were closed.

Council Member Denison commented on the success of the program being offered by the support of Measure Y.

Mayor Pro Tem Abel thanked staff and the Chamber of Commerce for the outreach to our local businesses and inquired on the turn around time for businesses to receive their funding.

Council Member Lombardo thanked staff for the efficient handling of the funding requests.

Council Member Schooler reported he has received grateful comments from several local businesses.

Mayor Drozd commented favorably on the program.

MOTION:

That the Town Council:

1. Receive and file a report on the usage statistics of the Town's Economic Assistance Program developed as part of the Town's COVID-19 coordinated response.
2. Authorize closure of program as originally outlined effective June 30, 2020.
3. Authorize the Town Manager to provide fee waiver or other related exceptions based on demonstrated impacts from COVID-19 restrictions and limitations as a result of the public health emergency and its related orders.

RESULT: **APPROVED [UNANIMOUS]**

MOVER: Jim Schooler, Council Member

SECONDER: Rick Denison, Council Member
AYES: Drozd, Abel, Denison, Lombardo, Schooler

22. FY2020-21 Proposed Budget Adoption Resolution No. 20-

Mayor Drozd requested a 5 minute recess at 7:50 PM. Meeting resumed at 7:55 PM.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, ADOPTING THE BUDGET AND APPROVING APPROPRIATIONS FOR THE FISCAL YEAR COMMENCING JULY 1, 2020 AND ENDING JUNE 30, 2021 AND DESIGNATING THOSE OFFICIALS AUTHORIZED TO MAKE REQUISITIONS FOR ENCUMBRANCES AGAINST APPROPRIATIONS.

Finance and Accounting Supervisor Gumbish presented the staff report for the proposed FY 2020-21 budget.

Mayor Drozd opened public comments.

Sarann Graham, Yucca Valley expressed she is pleased with the budget and thankful that the public safety budget was not cut. Graham thanked the Town Council for approving the use of Measure Y funds to assist the community's small businesses.

Nicholas Christensen, business owner in Yucca Valley spoke of concern with keeping same public safety budget with all what is happening right now; funding should be reduced, and invest in proactive community programs.

Craig Hoelzel, Yucca Valley welcomed Lt. Walker and spoke in support of local law enforcement and thanked the Council for not de-funding public safety.

_____ (no name given) spoke of concern with the Town Council's stance on the impending decision to list the Western Joshua Tree as endangered,

Town Clerk Copeland reported that five comments were received via email prior to the meeting in support of local law enforcement and opposing any budget reductions for public safety.

Mayor Pro Tem Abel thanked Christenson for his comments and explained the Town contracts with San Bernardino County. Abel thanked staff for tightening the belt to get through this challenging time.

Council Member Denison thanked Gumbish for the presentation and thanked Town staff for their teamwork and being efficient with the use of funds while keeping services high. Denison thanked the community for their support for Measure Y as its making a difference in the community.

Council Member Schooler thanked Gumbish and Yakimow for the smooth budget process, and for the availability of Measure Y funds to assist the community during the COVID-19 pandemic.

Council Member Lombardo agreed with previous council member comments, and thanked staff for adapting during the COVID-19 pandemic. Lombardo expressed he would like to go back to a 2-year budget in the future but understands the uncertainty right now.

Mayor Drozd thanked the dedicated Town staff, commissioners and Council.

MOTION:

It is recommended that the Council;

- Adopt a resolution approving the fiscal year 2020-21 proposed budget, and designating those officials authorized to make requisitions for encumbrances against appropriations.
- Approve the proposed facility use agreement between the Town and the Boys and Girls Club of the Hi Desert for FY2020-21, and authorize the Town Manager or Mayor to sign on behalf of the Town.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Jeff Drozd, Mayor
AYES: Drozd, Abel, Denison, Lombardo, Schooler

Personnel Resolution

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY, CALIFORNIA, AUTHORIZING POSITIONS AND SALARY SCHEDULE FOR FISCAL YEAR 2020-2021

MOTION:

It is recommended that the Council;

- Adopt a resolution authorizing positions for fiscal year 2020-21, and authorizing pay ranges for such positions for fiscal year 2020-21, effective with the payrolls paid on July 24, 2020.

RESULT: **ADOPTED [UNANIMOUS]**
MOVER: Robert Lombardo, Council Member
SECONDER: Jeff Drozd, Mayor
AYES: Drozd, Abel, Denison, Lombardo, Schooler

PUBLIC COMMENTS

STAFF REPORTS AND COMMENTS

MAYOR AND COUNCIL MEMBER REPORTS AND COMMENTS

ANNOUNCEMENTS

Upcoming Meeting Schedule

A special Town Council meeting will be held on Wednesday, July 1, 2020 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

The next regular meeting of the Yucca Valley Town Council is scheduled for Tuesday, July 7, 2020 at 6:00 PM in the Yucca Valley Community Center Yucca Room.

Adjourned at 9:04 pm.

Respectfully Submitted,

Lesley Copeland, CMC
Town Clerk