

Town of Yucca Valley
TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jared Jerome, Associate Planner
Brooke Vrhovnik, Administrative Assistant II
Date: September 9, 2020
Meeting Date: September 15, 2020

Subject: Amendment No. 1 to the Professional Services Agreement between the Town of Yucca Valley and PlaceWorks, Proposition 68 Project, California Environmental Quality Act Review

Recommendation:

That the Town Council authorizes the Town Manager to execute Amendment No. 1 to the agreement between the Town of Yucca Valley and PlaceWorks, for the Town's Proposition 68 Aquatics and Recreational Center Project, in the amount not to exceed \$21,600.00, for a total contract value of \$92,920.00

Prior Council Review

At the meeting of March 31, 2020 Town Council authorized the Town Manager to enter into a Professional Services Agreement with PlaceWorks, to prepare an addendum to the '2010 Adopted Mitigated Negative Declaration for the Brehm Youth Sports Park project' for the Town's Proposition 68 Aquatics and Recreational Center Project, with a maximum contract value of \$71,320 with a 10% contingency of \$7,132.

Order of Procedure

- Request Staff Report
- Request Public Comment
- Council Discussion/Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion

As the Council is aware, the Town must complete the California Environmental Quality Act (CEQA) review for all projects prior to making a commitment to a project. That requirement also applies to the Town's Proposition 68 Grant funds.

This revised contract amendment request details additional work needed to analyze a second site in addition to the first site (located at 56525 Little League Drive, "Option 1"). The second site encompasses the northeastern portion of the Brehm Park Family Recreation Center property at 56620 Little League Drive ("Option 2"). The Option 2 site is north of Little League

Drive, east of the existing soccer fields, south and west of the single-family resident parcels. This site is recently developed with recreational uses and does not contain natural habitat.

TASK/SUBTASK DESCRIPTION	CONTRACT	REQUESTED CONTRACT AMENDMENT NO. 1	TOTAL WITH CONTRACT AMENDMENT NO. 1
Task 1. Project Initiation	\$4,275	\$0	\$4,275
Task 2. Technical Analysis	\$42,555	\$4,820	\$47,375
Task 2.1. Air Quality and GHG Emissions	\$7,450	\$0	\$7,450
Task 2.2. Noise and Vibration	\$6,505	\$4,820	\$11,325
Task 2.3. Traffic (Fehr & Peers)	\$28,600	\$0	\$28,600
Task 3. Addendum	\$15,020	\$13,710	\$28,730
Task 2.1. Screencheck Addendum	\$13,055	\$13,710	\$26,765
Task 2.3. Final Addendum	\$1,965	\$0	\$1,965
Task 4. Certification Documents	\$875	\$0	\$875
Task 5. Project Management and Meetings/Hearings	\$7,365	\$3,070	\$10,435
Task 5.1. Project Management	\$3,080	\$3,070	\$6,150
Task 5.2. Meetings and Hearings	\$4,285	\$0	\$4,285
TOTAL LABOR	\$70,090	\$21,600	\$91,690
Reimbursables	\$1,230	\$0	\$1,230
TOTAL	\$71,320	\$21,600	\$92,920

Notes: Reimbursable expenses are billed at our current rates plus 2% of labor for office expenses.

Separate from the CEQA contract, the Town will incur costs for other necessary efforts, through different consulting firms, for items such as site plans, preliminary grading plans, preliminary elevations, etc. Those are each individually anticipated to be within the Town Manager's authority for professional services and as such will not require Town Council action.

Alternatives

None Recommended.

Fiscal Impact

The Amendment No. 1 to the Professional Services Agreement to PlaceWorks, for the Proposition 68, Aquatic and Recreation Center Project includes additional work needed to analyze a second site in the amount not to exceed \$21,600.00.

Description	Costs
Change Order No.1 – Additional Site Plan Alternatives	\$21,600.00
Total Amendment No. 1	\$21,600.00

The total contract amount will be increased to \$92,920.00

	Contract Amount
Original	\$ 71,320.00
Amendment #1	21,600.00
Total	\$92,920.00

The FY2020-21 budget has allocated \$1,530,000 for Capital Project Planning and Engineering and \$120,000 for Capital Project CEQA for Phase II of the project. The FY19/20 Amended Budget had allocated a CEQA budget of \$131,292. \$115,414 will be carried forward to the FY20/21 budget. The additional contract amount of \$21,600.00 is accommodated in the current budget under Capital Project – CEQA. The remaining balance on the budget line items for the Phase II of the Prop 68 project will be:

Capital Project –CEQA FY2020-21 Phase 2 Budget:	\$ 120,000
Capital Project – CEQA FY2019-20 Phase I Budget:	131,292
Capital Project -CEQA: Approved NV5 Contract and Amendment #1 and #2:	(92,190)
Capital Project -CEQA: Proposed PlaceWorks and Amendment #1:	(92,920)
Total Capital Project –CEQA Remaining Budget	\$ 66,182

Attachments:

AddendumforProp68RecFacility_2020-0323

ServiceAuthorization

Brehm Youth SP PC CEQA 2010 2011 II

TYV-03_ContractAmendmentNo1_8.17.20

2020 03 31 Minutes

Fund 572 FY20.21 Budget