

TOWN OF YUCCA VALLEY

TOWN COUNCIL STAFF REPORT

To: Honorable Mayor & Town Council
From: Jordan Gumbish, Finance and Accounting Supervisor

Date: September 3, 2020
Meeting Date: September 15, 2020

Subject: CARES Act Fund Budget Resolution 20-XX

Recommendation

It is recommended that the Town Council:

Amend the FY2020-21 Special Revenue Budget establishing the CARES Act Funding Special Revenue Fund 573 as indicated in Exhibit A to allocate the funds for the pandemic response expenditures eligible for reimbursement under the CARES Budget Act of 2020.

Order of Procedure

- Request Staff Report
- Request Public Comment
- Council Discussion / Questions of Staff
- Motion/Second
- Discussion on Motion
- Call the Question

Discussion

In March of 2020 the Town of Yucca Valley began incurring costs related to the COVID-19 public health emergency and related statewide shutdown orders. On March 27, 2020 the Coronavirus Aid, Relief, and Economic Security (CARE) Act was passed by the U.S. Congress and included allocations of funding to states and local government for reimbursement of eligible pandemic response expenditures.

On July 10, 2020 the Town of Yucca Valley submitted Certification for the receipt of funds pursuant to the CARES Act. The Town is considered eligible through this Certification as it has adhered to federal guidance for health requirements, has incurred eligible expenditures in response to the COVID-19 pandemic beginning March 1, 2020, and expects to continue to incur these costs through the eligible reporting period which concludes on December 31, 2020.

Eligible expenditures that the Town has incurred include telework improvement costs, personal protective equipment, small business assistance, FMLA Expansion Paid Leave, and contracted public safety. All of these expenditures are to be reported quarterly to the State Department of Finance to ensure the eligibility of costs incurred and to report the total cost of the pandemic response for local governments. The Town has completed and submitted the first quarterly report on September 4, 2020.

Alternatives

None.

Fiscal Impact

The allocation to the Town of Yucca Valley of CARES Act Funding totals \$274,583. The Town has incurred eligible expenditures of \$2,082,301 from March 1, 2020 to June 30, 2020 and estimates a total of \$4.9 million in eligible expenditures through December 30, 2020. These total costs include the San Bernardino County Sheriff Schedule A contract expense incurred from March 1, 2020 through December 31, 2020 which is eligible as public safety costs presumed under the CARE Budget Act of 2020 Section 11.90 to have been substantially dedicated to the public health emergency and pandemic response.

CARES Act Special Revenue Fund 573 will only report and track expenditures up to the total allocation amount of \$274,583. Excess expenditures that cannot be reimbursed due to the limited allocation amount are reported and expended from the Town's General Fund.

Attachments

Exhibit A - CARES Act Fund 573

RESOLUTION NO. 20-

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF YUCCA VALLEY,
CALIFORNIA, AMENDING THE FISCAL YEAR 2020-21 BUDGET.**

WHEREAS, the Town Council of the Town of Yucca Valley has adopted a budget for the Town's 2020-21 fiscal year; and

WHEREAS, amendments are required to reflect changes in appropriations from the original adopted budget.

NOW, THEREFORE, THE TOWN COUNCIL resolves as follows:

1. A total of \$274,583 is allocated to the Town of Yucca Valley from the Coronavirus Aid, Relief, and Economic Security (CARE) Act to reimburse expenditures pursuant to the Budget Act of 2020 Section 11.90 that are incurred from March 1, 2020 through December 31, 2020.
2. Amends the Fiscal Year 2020-21 Special Revenue Fund budget establishing the CARES Act Special Revenue Fund 573, as identified in Exhibit A.

APPROVED AND ADOPTED THIS 15th day of September 2020.

MAYOR

ATTEST:

TOWN CLERK

APPROVED AS TO FORM:

TOWN ATTORNEY